

Little Paxton Parish Council

*Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
(Telephone: 01480 470193 e-mail: clerk@littlepaxtonparishcouncil.gov.uk)
(Website: www.littlepaxtonparishcouncil.gov.uk)*

To members of the Council:

You are hereby summoned to attend the meeting of the **Full Council** on Thursday 2nd March 2023 at **7.00pm in the meeting room at Little Paxton Village Hall** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

454. Apologies for absence.

455. Members' declaration of Disclosable Pecuniary Interests & Other Registerable Interests for items on the Agenda.

456. To receive written requests for new Disclosable Pecuniary Interest dispensations- to receive a verbal report from the Clerk.

457. Public Forum.

458. Report from District & County Councillors.

459. To approve and sign the Minutes of Full Council meeting dated 9th February 2023.

460. Matters arising from previous Minutes (No decisions).

461. Planning applications received from HDC since last meeting.

(i) 23/00225/HHFUL 110 High Street, Little Paxton PE19 6QH-Erection of rear single storey extension.

(ii) 23/00245/HHFUL 8 Davis Close, Little Paxton PE19 6HH-Erection of a single storey front extension.

(iii) 23/00146/TREE Skipper Way- T008 Weeping Willow - re-pollard to previous pruning points by removing three metres of growth.

462. Huntingdonshire District Council Sustainability Appraisal Scoping Report- to agree comments.

463. Huntingdonshire District Council Statement of Community Involvement- to agree comments.

464. Little Paxton Cemetery Extension costs - to receive a progress report from the Clerk.
(i) To consider agreeing further Architects Instructions to the JCT Minor Works Contract for the cemetery extension.

465. Business Financial Plan & Projects Plan 2023 to 2028- to receive a report from the Business & Finance Advisory Group.

(i) To agree to adopt the Business Projects Plan 2023 to 2028.

466. To agree to appoint Wicksteed Leisure Ltd to replace the body of the Wicksteed red rocking horse.

(i) To agree source of funds.

467. To appoint a contractor to skim or replace the wet pour surfacing for the 5 plus multi play unit in the children's play park.

(i) To agree source of funds.

468. Huntingdonshire District Council Shared Prosperity (Vibrant Communities) Fund.- to consider projects for the allocated £5000 funding.

(i) To agree action.

469. To receive a verbal report from Parish Council Village Hall Representative (Village hall meeting 13th February).

470. To review, amend & adopt the Records Management Policy.

471. To review, amend & adopt the Records Management Retention Schedule.

472. Cambridgeshire County Council 20mph scheme.

(i) To agree action.

473. To review the £1500 Bank of Scotland Charge Card Limit.

474. To review the £500 fuel genie card limit.

475. To agree to vire £1920 unused budget Salaries cemetery extension and £1152 unused training budget to Salaries budget.

476. To approve payments for March 2023.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
The Community Hub Little Paxton CIO- S137 donation MinFC09Feb23- BP	S137 donations	5094	£1000.00	£0.00	£1000.00
Wicksteed Leisure Ltd- Spare parts- BP	Maintenance Reserve	5095	£19.86	£3.97	£23.83
DMA Health & Safety- issue of pre construction safety for cemetery	Cemetery Reserve	5096	£182.00	£0.00	£182.00

extension- BP					
Mrs J Oxenham- Think Local Community page Mar 23 BP	Community Magazine	5097	£110.00	£0.00	£110.00
Maskearaid Ltd- Compactor sacks- BP	Maintenance Reserve	5098	£77.84	£15.57	£93.41
Hire or Buy Group Ltd- Maintenance materials- BP	Maintenance Reserve	5099	£22.47	£4.49	£26.96
St Neots Selfstore- External storage 21/02/23- 20/03/23 SO	External storage Office Reserve	5100	£125.00	£25.00	£150.00
Bank of Scotland Chargecard Post Office Ltd £39.25 B & Q Plc £77.04 Tesco Stores plc £12.50 Waterstones £10 Wolseley £4.68 LexisNexis £131.99 Clover Office Supplies Ltd 41.76 Blackwolf Ltd £8.00 DD	Office- postages Maintenance Reserve Community events Office Reserve Office- photocopying Statement date 05/02/23	5101/ 5108	£302.54	£22.68	£325.22
Salaries Feb 23– two employees BP	Salaries	5109/ 5110			
HM Customs- PAYE/NI Feb 23 BP	Salaries	5111			
CCC Pensions- Pension contributions Feb 23 BP	Salaries	5112			
Mrs J. Gellatly- Clerks Expenses Feb 23 BP	Office- home working allowance	5113	£26.00	£0.00	£26.00
St James Church- Churchyard Maintenance 1Dec22-31Mar23	Churchyard maintenance	5114	£202.00	£0.00	£202.00
BT Broadband- BT Mobile broadband 18Feb23-17Mar23 DD	Office- broadband	5115	£6.39	£1.28	£7.67
Institute of Cemetery & Crematorium Management- Soil management training course- BP	Training	5116	£95.00	£19.00	£114.00
House of Flags-teardrop flag- BP	Equipment Renewal Reserve	5117	£184.90	£36.98	£221.88

477. Date of next meeting Thursday 16th March 2023 7pm- Little Paxton Village Hall meeting room.

Jenni Gellatly

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
24th February 2023