

Little Paxton Parish Council

*Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
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To members of the Council:

You are hereby summoned to attend the virtual Zoom meeting of the Full Council on **Thursday** 1st October 2020 at **7.30pm** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

Zoom link

<https://us02web.zoom.us/j/87191661123>

Meeting ID: 871 9166 1123

852. Apologies for absence.

853. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

854. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

855. Public Forum.

856. Report from District & County Councillors.

857. To approve the Minutes of Full Council meeting dated 16th September 2020.

858. Matters arising from previous Minutes (No decisions).

859. Casual Vacancy.

(i) To agree to co-opt a new member of the Council.

860. Coronavirus Parish Council Business Continuity Plan.

(i) To consider & agree the hiring of security fencing for the multi-use games area in the event of national COVID 19 lockdown.

861. Planning applications approved by HDC since last meeting. Information only.
(i) 20/01256/HHFUL 8 Lakefield Avenue, Little Paxton PE19 6NZ - First floor extension and internal alterations to the kitchen.

862. Flash flooding at Lakefield Avenue & St. James Road, Little Paxton- to receive a verbal report from Cllr B. Webster.
(i) To agree action.

863. Permission Request from Temple Martial Arts to use the QEII Playing Field for over spill training sessions on Monday & Wednesday evenings 6pm- 8pm.

864. To agree to waiver the £23.50 the Buckden FC Juniors Playing Field Usage charge for 2020/2021.

865. To review & agree Allotment rents including water charges for 1st November 2021- 31st October 2022.

866. To receive a report from the Allotment Advisory Group.
(i) To agree action.

867. To review, amend & adopt the Allotment Tenancy Agreement.

868. To review, amend & adopt the Allotment Strategy.

869. To review, amend & adopt the Duties of the Allotment Representative.

870. Little Paxton Christmas lights switch on 5th December at 5pm- to receive a verbal report from the Clerk.
(i) To agree action.

871. To agree to decorate the holly tree at the Community Garden with battery Christmas lights and invite residents to add a Christmas decoration during December.

It is hereby resolved in accordance with section 1(2) of the Public Bodies (admission of Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of confidential nature of the business to be transacted at Agenda **Item 872**. It is advisable in the public interest that the Public & Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

872. Proposed Cemetery extension.
(i) To consider & agree amendments to land transfer for the proposed Cemetery extension.
(ii) To agree action.
(iii) To agree Council signatories for the Land Transfer documentation.

873. To approve payments October 2020.

(Bill payment BP, Direct debit DD, Cheque CHQ)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
SSE Southern Electric – Street lights electricity-site ref 221795338 - DD	Streetlight electricity	3892	£11.14	£0.55	£11.69
SSE Southern Electric – Street lights electricity-site ref 521801214 - DD	Streetlight electricity	3983	£11.29	£0.56	£11.85
SSE Southern Electric – Street lights electricity-site ref 771789787 - DD	Streetlight electricity	3984	£130.02	£6.50	£136.52
Bedford Brass- Autumn Show entertainment- BP	Community Events- Autumn Show	3985	£50.00	£0.00	£50.00
Hire or Buy Group Ltd- Maintenance materials- BP	Maintenance & equipment & rental	3986	£55.45	£11.09	£66.54
Arthur Ibbett Ltd- Tractor repairs- BP	Tractor Costs Invoice no 181651 Invoice date 17/09/20	3987	£312.62	£62.53	£375.15
St.Neots Town Council- holiday cover & cemetery water tank replenishment BP	Salaries Cemetery	3988	£92.50	£18.50	£111.00
Marmax Products Ltd- Planters for cemetery- MinFC06Aug20- BP	Reserves- Capital Projects Reserves- Equipment Renewals Invoice no. 035191 Invoice date 14/09/20	3989	£879.60	£175.92	£1055.52
Huntingdonshire District Council- Children's Activities 29 Jul & 26Aug- MinFC05Dec19BP	Community events- children's activities	3990	£96.93	£19.39	£116.32
St. James Churchyard- churchyard maintenance- 1-31 st Oct - BP	Churchyard Maintenance	3991	£50.00	£0.00	£50.00
Salaries Sept20– two employees BP	Salaries	3992/ 3993			
HM Customs- PAYE/NI Sept- BP	Salaries	3994			
CCC Pensions- Pension contributions Sept20 BP	Salaries	3995			
Mrs J. Gellatly- Clerks Expenses Sept20 BP	Office- Home working allowance	3996	£26.00	£0.00	£26.00

874. InformationDate of next meeting Wednesday 15th October 2020 7.30pm.


Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
25th September 2020

Notes

1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council taxpayers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.