

Little Paxton Parish Council

*Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
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(Website: www.littlepaxtonparishcouncil.gov.uk)*

To members of the Council:

You are hereby summoned to attend the virtual Zoom meeting of the Full Council on **Thursday 4th March 2021 at 7.30pm** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/86320513162>

Meeting ID: 863 2051 3162

1102. Apologies for absence.

1103. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

1104. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

1105. Public Forum.

1106. Report from District & County Councillors.

1107. To approve the Minutes of Full Council meeting dated 11th February 2021.

1108. Matters arising from previous Minutes (No decisions).

1109. Coronavirus Parish Council Business Continuity Plan.

(i) To consider a time limit for nominations for Chairman/Vice Chairman for 5th May Annual Council meeting to enable the Zoom poll to be prepared in advance of the meeting.

(ii) To agree action.

1110. Request from Boughton Lodge Watersports Club Ltd to empty a dog waste bin on the private haulage road near the entrance to the ski-ing lake.

(i) To agree action & response.

1111. Planning Application for three solar lights- to receive a progress report from the Clerk.

(i) To agree action.

1112. Parish Council Representatives attending Village Hall Committee meetings- to receive a verbal report from Cllr J. Matheson.

1113. Village Hall Committee meeting 8th February- to receive a verbal report from Cllr P. Bishop.

1114. To invite additional judges to the Community & Civic Awards Panel- to receive a verbal report from Cllr G. Holsgrove.

1115. To appoint additional members to the Paxfest Committee.

1116. To appoint additional members to the HR Committee.

1117. Improvements to Mill Lane Bridge to prevent closure due to flooding- to receive a report from the Clerk.

(i) To agree action.

1118. To receive report from the Allotment Advisory Group.

(i) To agree action.

1119. To consider organising a community virtual National Tea Day on 21st April to provide an opportunity for residents to meet & chat to Councillors.

1120. To receive a written recommendation from the Platinum Jubilee Event Advisory Group.

(i) To agree action.

(ii) To agree to create a Jubilee Event organising Advisory Group and nominate members.

1121. To review, amend & adopt Operation London Bridge with COVID procedures.

1122. To review, amend & adopt Business Continuity Plan.

1123. To review, amend & adopt Civil Emergency Plan.

1124. To review, amend & adopt the Unacceptable Behaviour Policy.

1125. To approve payments March 2021.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
J Oxenham Think Local- Community Page Mar21- MinFC16Jul20 -BP	Non s137 donations	4175	£100.00	£0.00	£100.00
Wicksteed Leisure Ltd- replacement toddler swing chains BP	Maintenance & Equipment Rental	4176	£111.50	£22.30	£133.80
Hire or Buy Group Ltd- Maintenance materials- BP	Maintenance & Equipment Rental	4177	£9.99	£2.00	£11.99

Little Paxton Village Hall floodlights electricity – UGP 2Nov20-1Feb21- BP	Flood lights electricity	4178	£148.34	£7.42	£155.76
Little Paxton Village Hall Pavilion electricity – UGP 2Nov20-1Feb21- BP	Pavilion electricity	4179	£29.21	£0.00	£29.21
BT Mobile broadband 1-28Feb21-DD	Office- broadband	4180	£5.00	£1.00	£6.00
St.Neots Self store- External storage 21/02/21- 20/03/21-DD	External storage	4181	£61.60	£12.32	£73.92
Bank of Scotland Charge card- Post Office Ltd £17.52 Paints4U.Com£ 28.47 Lanes Group plc £102.00 TerraQuest Solutions Ltd £68.40 Filcris Ltd £55.80	Office- Postages Maintenance & Equipment Rental Street lights renewal Statement date 04/02/21	4182/ 4186	£229.74	£42.45	£272.19
Prosis Print Management Ltd- Councillor ID cards- BP	Office- Misc.	4187	£44.00	£8.80	£52.80
St. James Churchyard maintenance 1-31Mar21- BP	Churchyard maintenance	4188	£50.00	£0.00	£50.00
Salaries Feb21– two employees BP	Salaries Travel	4189/ 4190	£3547.78	£0.00	£3547.78
HM Customs- PAYE/NI Feb BP	Salaries	4191	£1231.53	£0.00	£1231.53
CCC Pensions- Pension contributions Feb21 BP	Salaries	4192	£1261.50	£0.00	£1261.50
Mrs J. Gellatly- Clerks Expenses Feb21 BP	Office- Home working allowance	4193	£26.00	£0.00	£26.00
Maskearaid Ltd- Maintenance materials BP	Maintenance & Equipment Rental	4194	£11.85	£2.37	£14.22

1126. Information

Date of next meeting Thursday 18th March 2021 at 7.30pm.

Jenn Gellatly

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
26th February 2021

Notes

1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council taxpayers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.