

Little Paxton Parish Council

*Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
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(Website: www.littlepaxtonparishcouncil.gov.uk)*

To members of the Council:

You are hereby summoned to attend the virtual Zoom meeting of the Full Council on **Thursday** 5th November 2020 at **7.30pm** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

Join Zoom Meeting

<https://us02web.zoom.us/j/89198295517>

Meeting ID: 891 9829 5517

904. Apologies for absence.

905. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

906. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

907. Public Forum.

908. Report from District & County Councillors.

909. To approve the Minutes of Full Council meeting dated 15th October 2020.

910. To approve the Minutes of Paxfest meeting dated 21st October 2020.

911. Matters arising from previous Minutes (No decisions).

912. Coronavirus Parish Council Business Continuity Plan.

(i) To agree action.

913. Planning applications received from HDC.

(i) 20/01609/FUL 7 Gordon Close, Little Paxton PE19 6PF- Retrospective proposed building for use as a dog grooming business.

(ii) 20/01957/HHFUL- 35 Park Drive, Little Paxton PE19 6NS- Small extension to front of existing garage/store plus internal works to the garage.

(iii) 20/01959/HHFUL 2 Boardman Close, Little Paxton PE19 6NF - Proposed two storey side extension.

914. To review & agree members of Committees & Advisory Groups.

915. To review, amend & adopt the Paxfest 2021 budget.

916. To consider the recommendation from the Paxfest Committee to use contactless payments for the Fun Dog Show tickets & Donkey Ride tickets.

(i) To agree action.

917. To consider the recommendation from the Paxfest Committee to purchase two 3m x 6 pop up gazebos with funding from the Equipment Renewal Reserve. Cost approx. £229 each.

(i) To agree action.

918. Green Flag Award

(i) Green Flag Assessment-to receive a verbal report from the Clerk. To agree action.

(ii) To consider installing a flag pole on the QEII Playing Field.

(iii) To agree action.

919. Proposed Cemetery extension- boundary fencing

(i) To appoint a contractor to install a post & rail fence around the internal boundary.

(ii) To agree source of funds.

920. Proposed Cemetery extensions- Relocating the unmade agricultural track.

(i) To agree to appoint a contractor to

(a) prepare drawings/designs to support & submit an Ordinary Watercourse Consent Application to Cambridgeshire County Council Flood & Water Team to pipe the ditch between the highway & the field for the proposed cemetery extension.

(b) prepare drawings/designs for crossing the ditch between the highway & the field for the proposed cemetery extension for Cambridgeshire County Council Highways approval.

(ii) To agree source of funds.

921. To consider organising HDC Children's Activities for 2021 during school holidays.

(i) To agree action.

922. To consider request for HDC to organise activities older residents for 2021.

(i) To agree action.

923. Request from Finding Fitness Ltd for Sports Holiday Club.

(i) To agree action.

924. Community & Civic Awards- to receive a verbal report from the Clerk.

(i) To agree action.

925. To review, amend & adopt the Community Engagement Strategy.

926. To approve payments November 2020.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
Think Local- Nov20 Community page - BP	Non s137 donations	4031	£100.00	£0.00	£100.00
Little Paxton Villager Hall- room hire 07Nov toilet access for litter pick- BP	Meeting room hire	4032	£16.00	£0.00	£16.00
1 st Little Paxton Scout Group- S137 donation MinFC15Oct20-BP	S137 Donations Reserve	4033	£500.00	£0.00	£500.00
1 st Little Paxton Scout Group- CCTV electricity contribution MinFC04Jun20- BP	CCTV Maintenance	4034	£40.00	£10.00	£40.00
Mrs C Fieldhouse- Refund allotment tap & key deposits- BP	Refund gate key deposit Refund water key deposit	4035/ 4036	£22.00	£0.00	£22.00
Little Paxton Community Pavilion- water contribution- BP	Garage water	4037	£70.00	£0.00	£70.00
St. James Church- Churchyard maintenance 1-30 th November- BP	Churchyard maintenance	4038	£50.00	£0.00	£50.00
Salaries Oct20– two employees BP	Salaries	4039/ 4040	£3438.20	£0.00	£3438.20
HM Customs- PAYE/NI Oct BP	Salaries	4041	£1176.34	£0.00	£1176.34
CCC Pensions- Pension contributions Oct20 BP	Salaries	4042	£1227.36	£0.00	£1227.36
Mrs J. Gellatly- Clerks Expenses Oct20 BP	Office- Home working allowance	4043	£26.00	£0.00	£26.00
LC Turf- Top soil for community garden-BP	Community Garden Reserve	4044	£70.00	£14.00	£84.00
Maskearaid Ltd- Compactor sacks- BP	Maintenance & equipment rental	4045	£91.50	£18.30	£109.80
Kelly's Donkeys Ltd- Paxfest booking fee- BP	Paxfest	4046	£100.00	£0.00	£100.00
ARC Arboricultural Solutions Ltd- Tree survey St James Church MinFC06Aug20- BP	Cemetery Reserve	4047	£237.50	£47.40	£284.90
BT Broadband-mobile broadband Oct20-DD	Office-Broadband	4048	£9.00	£1.80	£10.20

927. Information

Date of next meeting Thursday 19th November 2020 7.30pm.

Jenn Gellatly

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
23rd October 2020

Notes

1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council taxpayers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.