

Little Paxton Parish Council

*Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
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To members of the Council:

You are hereby summoned to attend the meeting of the **Full Council** in the Committee Room in Little Paxton Village Hall on Thursday 5th September 2019 at **7.30pm** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

193. Apologies for absence.

194. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

195. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

196. Public Forum.

197. Report from District & County Councillors.

198. To approve and sign the Minutes of Full Council meeting dated 1st August 2019.

199. To approve and sign the Minutes of HR Committee meeting dated 1st August 2019.

200. Matters arising from previous Minutes (No decisions).

201. Planning Applications received from HDC.

(i) 19/01610/TREE - 15 Gordon Road, Little Paxton PE19 6NU – T1 & T2 Sycamores Remove to ground level.

(ii) 19/01603/S73 - Land West of Indah Sayang, Mill Lane Little Paxton - Variation of conditions on 19/00874/FUL Condition 1 to change as per revised drawings. Condition 5 to be omitted as is not applicable.

(iii) 19/01643/TREE – 11 Gordon Road, Little Paxton PE19 6NU- T1 Sycamore laterally prune by up to 10% by a maximum of 2.5 m, to re shape and balance, crown lift to 4 m T2 Sycamore remove to ground level T3 Sycamore laterally prune by 10% removing a

maximum of 2.5 m, to re shape and balance, crown lift to 4 m 11 Gordon Road Little Paxton St Neots PE19 6NU.

202. Plans approved by HDC since last meeting. Information only.

- (i) 19/00232/FUL Cock Audley Farm, Great North Road, Little Paxton PE19 6EW - Demolition of existing property/ derelict extensions, erection of new dwelling and detached garage, relocate access and additional hard standing.
- (ii) 19/00874/FUL Land west of Indah Sayang, Mill Lane, Little Paxton- Additional two bed dwelling on land of existing four bedroom dwelling with split plot.
- (iii) 19/01053/TREE Land south of Huntree Fencing, Great North Road, Little Paxton- Tree works to play area.
- (iv) 19/00991/HHFUL 10 Hall Close, Little Paxton PE19 6QS -First floor extension, rendering and cladding to the front elevation.
- (v) 19/01159/TREE - Land Between 52 To 60 And 62 To 68 Skipper Way Little Paxton -T1 - Fell to ground level, grind stump, and re-plant with Salix Alba in a suitable location. T2 - Formative prune by 1m. T3 - Fell to ground level, grind stump, and re-plant with Salix Alba in a suitable location. T4 - Formative prune by 1m. T5 - Fell to ground level, grind stump, and re-plant with Salix Alba in a suitable location. T6 - Fell to ground level, grind stump, and re-plant with Salix Alba in a suitable location. T7 - Formative prune by 1m. T8 - Formative prune by 1m.
- (vi) 19/01211/HHFUL 45 Park Avenue, Little Paxton PE19 6PD- Proposed single storey side extension and rear conservatory.
- (vii) 18/02065/FUL Land rear of 23 High Street, Little Paxton- Construction of single dwelling with parking and amenity- amended plans.
- (viii) 19/00829/S73 The QEII Playing Field, The Rookery, Little Paxton – Variation of condition 2 for application 0803557FUL in order to extend the lighting from 9pm – 10pm.
- (ix) 19/01148/HHFUL 40 Mill Lane, Little Paxton PE19 6LS- Erection of shed and greenhouse.
- (x) 19/01222/HHFUL 1 Bloomfield Close Little Paxton St Neots PE19 6JL- Proposed replacement boundary treatment to Great North Road

203. Improvements to the village hall compound – to receive a written report from the Clerk

- (i) To appoint a contractor.
- (ii) To agree source of funds.
- (iii) To agree to arrange a meeting with Little Paxton Colts FC prior to the start of the work regarding temporary storage of football goals.
- (iv) To agree action.

204. Little Paxton Community Pavilion-to receive a written report from the Parish Council representative & the Parish Clerk.

- (i) To agree action.

205. To agree to renew the BT Broadband contract for two years.

206. Request from Little Paxton Colts FC to review the playing field maintenance charge for the 2019/2020 football season.

- (i) To agree response.

207. Allotments Legionella Risk Assessment- hosepipes on the allotment site- to receive a verbal report from the Cllr J. Matheson.

(i) To agree action.

208. Request from a resident to install a dog waste bin at Rampley Lane. To agree response.

209. Adopting the Local Area of Play (LEAP) Samuel Jones Crescent, Little Paxton (MinFC06Sept18 – Item 248) - to receive a verbal report from the Clerk.

(i) To agree to adopt LEAP without any changes to the fireman's pole and rotar play roundabout.

(ii) To agree to obtain a quotation for a new fence (48.1m) to protect users of the play park from footballs from the football pitch.

210. To review, amend & adopt Allotment Holders Tenancy Agreement.

211. To review, amend & adopt the Appraisal Process.

212. To review, amend & adopt the Scheme of Delegation Policy.

213. To review, amend & adopt Filming and Use of Social Media in Local Council Meetings Policy.

214. Autumn Flower & Vegetable Show 14th September- to receive a verbal report from the Clerk.

215. Have a Field Day 14th September - to receive a verbal report from the Clerk.

216. Little Paxton 125 celebration- to receive a written report from the advisory group.

(i) To agree the revised budget for the event.

217. In compliance with Financial Regulations adopted 02/05/19 (Reg 2.2) Cllr A. Khalid & Cllr P. Law has signed and initialed the Council bank reconciliations and bank statements as evidence of verification as at 15th August 2019.

218. To receive the Financial statements month 5 - 15th August 2019. Information only.

219. To approve payments for August & September 2019.

(Bill payment BP, Direct debit DD, Cheque CHQ)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
August					
Fenland Leisure Products Ltd- new safety surfacing igloo climber- MinFC20Jun19- BP	Playground Equipment Replacement Reserve Invoice no. SIN031976 Invoice date 30/07/19	3605	£4322.61	£864.52	£5187.13
Little Paxton Village Hall- Paxfest meeting 16Sept- BP	Meeting room hire	3606	£24.00	£0.00	£24.00
Scamblers- anti scalp wheels for ride on	Ride on Mower servicing	3607	£86.30	£17.26	£103.56

mower- BP					
Blackwolf Ltd- wasp nest removal allotments- BP	Allotments	3608	£55.00	£11.00	£66.00
Viking Direct- Stationery & grounds maintenance supplies- BP	Office- Stationery Maintenance & equipment hire	3609	£180.84	£36.17	£217.01
BT Business Cloudphone- 1-31Jul19 DD	Office- Cloudphone	3610	£36.13	£7.23	£43.36
FuelGenie- fuel for machinery- DD	Maintenance & equipment hire	3611	£78.84	£15.76	£94.60
Restore Datashred- confidential waste- BP	Office- Confidential waste	3612	£45.10	£9.02	£54.12
Hire or Buy Group Ltd – Maintenance materials	Maintenance & equipment hire	3613	£11.77	£2.35	£14.12
Little Paxton Village Hall 2- Flood lights electricity 7May-3Jul19 BP	Floodlight electricity	3614	£4.18	£0.21	£4.39
Little Paxton Village Hall 3 Pavilion electricity 7May-3Jul19 BP	Pavilion electricity	3615	£49.31	£0.00	£49.31
AmeyCespa (East) Ltd- waste collection 18Jul19- BP	Waste collection	3616	£15.70	£3.14	£18.84
Sub total			£4909.78	£966.66	£5876.44
September					
Shires Pest Control & Wildlife Management- Pest control- BP	Maintenance & equipment hire	3617	£125.00	£0.00	£125.00
Salaries Aug19 – two employees BP	Salaries	3618/ 3619			
HM Customs- PAYE/NI Aug19 - BP	Salaries	3620			
CCC Pensions Aug 19 contributions BP	Salaries	3621			
Mrs. J Gellatly- Clerks Expenses Aug 19 BP	Salaries	3622	£35.00	£0.00	£35.00
Little Paxton Village Hall Committee -Village Hall Meeting room hire 3 rd & 17 th October - BP	Meeting room hire	3623	£48.00	£0.00	£48.00
Little Paxton Village Hall Committee -Village Hall hire Paxfest 11 Jul 20- deposit BP	Paxfest	3624	£50.00	£0.00	£50.00
AmeyCespa(East) Ltd- Waste collection 1 & 8 Aug- BP	Waste collection	3625	£29.80	£5.96	£35.76
The Community Heartbeat Trust (Solutions) Ltd- new battery for village hall defib- BP	CPAD Maintenance	3626	£186.00	£37.20	£223.20
Hire or Buy Group Ltd- Maintenance materials- BP	Maintenance & equipment hire	3627	£54.38	£4.22	£58.60
St.Neots Town Council- Waste collection holiday locum cover- 26 Jul19- BP	Salaries	3628	£148.00	£29.60	£177.60
Oxford Rural (Savills)-	Allotment lease	3629	£75.00	£0.00	£75.00

Allotment Lease Sept19 to Mar20- BP					
Anglian Wave- Allotment water supply- DD	Allotment Water Charges	3630	£123.78	£0.00	£123.78
SSE Southern Electric- Street lights electricity 03July19 - BP	Streetlights electricity	3631	£0.71	£0.14	£0.85
St. Neots Selfstore-storage unit 20Aug- 19Sept- SO	External Storage	3632	£53.33	£10.67	£64.00
Bank of Scotland Charge card-DD B&Q Plc-£9.92 Amazon Co.uk- Paxfest balloons £11.94 Clover Office Supplies £165.34 Tesco Stores plc- £69.45 Facebook Advertising £24.25 Boots UK Ltd £4.50 Blackwolf Ltd- pest control wasp nest£66.00 Clinton Cards- Paxfest prize £10.99 Post Office Ltd £36.60 House of Flags- 2 banners £180.00 RHS Enterprises- Autumn Show stationery £38.00	Maintenance & equipment hire Paxfest Office photocopying Office- stationery Postage Interior garage reserve Advertising Allotment Expenses Community events- Autumn Flower & Vegetable Show	3633- 3643	£527.46	£89.53	£616.99
Came & C—Annual insurance premium 3 year agreement MInFC20Sept18- BP	Insurance	3644	£3603.54	£0.00	£3603.54

220. Information

Date of Autumn Flower & Vegetable Show 14th September 2019.

Date of Have a Field Day 14th September 2019.

Date of next meeting 19th September 2019.

Jenn Gellatly

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
30th August 2019

Notes

1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

- (a) relates to you, or
- (b) is an interest of -

- (i) your spouse or civil partner; or
 - (ii) a person with whom you are living as husband and wife; or
 - (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.
- (3) Disclosable pecuniary interests includes -
- (a) any employment or profession carried out for profit or gain;
 - (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
 - (c) any current contracts with the Council;
 - (d) any beneficial interest in land/property within the Council's area;
 - (e) any licence for a month or longer to occupy land in the Council's area;
 - (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
 - (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.