

# Little Paxton Parish Council

(Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)  
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## To members of the Council:

You are hereby summoned to attend the meeting of the **Full Council** in the Committee Room in Little Paxton Village Hall on Thursday 7<sup>th</sup> March 2019 at **7.30pm** for the purpose of transacting the following business.

**Members of the public and press are invited to attend.**

## AGENDA

**527.** Apologies for absence.

**528.** Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

**529.** To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

**530.** Public Forum.

**531.** Report from District & County Councillors.

**532.** To approve and sign the Minutes of Full Council meeting dated 14th February 2019.

**533.** To approve and sign the Minutes of the HR meeting dated 14<sup>th</sup> February 2019.

**534.** Matters arising from previous Minutes (No decisions).

**535.** Plans received from HDC since last meeting.

(i) 19/00232FUL Cock Audley Farm, Great North Road, Little Paxton PE19 6EW - Demolition of existing property/ derelict extensions, erection of new dwelling and detached garage, relocate access and additional hard standing.

(ii) 19/00159/HHFUL 88 Hayling Avenue, Little Paxton POE19 6HQ - Proposed single storey front and two storey side extension

(iii) 9 Grove Road, Little Paxton PE19 6QF- Proposed single storey extension to the side/rear including demolition of existing side extension.

**536.** Plans approved from HDC since last meeting. Information only.

(i) 18/02443/FUL 8 Beeson Close, Little Paxton- Replacement light column PC26 which was located on green space outside 8 Beeson Close. The light was knocked over by a vehicle. Replacement light will be a 5m solar light.

(ii) 18/02354/FUL 2 Gatekeeper Walk, Little Paxton PE19 6QU - To install & maintain 4 x 5 metre solar street light columns in Gatekeeper Walk, Little Paxton on open space close to footpath. No comment.

**537.** To agree to renew the 5 year contract with EDGE It Systems Ltd for the Allotments, Epitaph and Finance online software.

**538.** Request from Little Paxton Cricket Club to create a grass wicket on the QEII Playing field next to the artificial wicket.

**539.** Request from Little Paxton Cricket Club to store a ride on mower on/or in Council property.

**540.** Permission request from Little Paxton Colts FC to use the QEII Playing Field for annual Football Tournament on Saturday 20<sup>th</sup> July & Sunday 21<sup>st</sup> July from 8am to 6pm.

**541.** To agree community events for 1<sup>st</sup> April 2019-31<sup>st</sup> March 2020.

(i) To agree to organise an Autumn Flower & Garden Show (MinFC17Jan19) - to receive a verbal report from the Clerk.

(ii) To agree action.

**542.** To agree to organise a 'Have a Field Day'

(i) To agree action.

**543.** To agree to organise a History event celebrating 125 years of the Parish Council – to receive a verbal report from Cllr. K Bishop.

(i) To agree event format.

(ii) To agree action.

(iii) To review & agree budget for the event.

**544.** To review and adopt the Business Plan for 2019-2024.

**545.** To amend, review & adopt the Business Continuity Plan.

**546.** To amend, review & adopt the Civil Contingency Plan.

**547.** Improvements to the Village Hall Compound Lottery Grant- to receive a verbal report from the Clerk.

(i) To agree action.

**548.** Repairs to St James Churchyard wall Heritage Lottery Grant enquiry – to receive a verbal report from the Clerk.

(i) To agree action.

**549.** To review & agree limit (£1000) for Bank of Scotland Debit Charge Card.

**550.** To review and agree limit (£250) for Fuel Genie petrol card.

**551.** To receive the Financial Statements as at 15<sup>th</sup> February (Month 11). Information only.

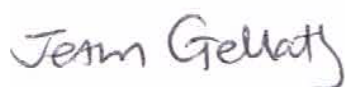
**552.** In compliance with Financial Regulations adopted 10/05/18 (Reg 2.2) Cllr A. Khalid & Cllr P. Law has signed and initialed the Council bank reconciliations and bank statements as evidence of verification as at 15<sup>th</sup> February 2019.

**553.** To approve payments for March 2019.  
(Bill payment BP, Direct debit DD, Cheque CHQ)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Amount
Salaries Feb19 & HM Customs PAYE/NI- 2 employees BP	Salaries	3398/ 3399	£2785.13	£0.00	£2785.13
CCC Pensions Feb19 contributions BP	Salaries	3400	£1117.41	£0.00	£1117.41
Mrs. J Gellatly- Clerks Expenses Feb19- BP	Salaries	3401	£25.00	£0.00	£25.00
St.Neots Town Council- Ground maintenance 28thFeb, 4 <sup>th</sup> Feb	Maintenance Reserve	3402	£1591.00	£318.20	£1909.20
BSG Property Services Ltd- scooter & bollard installation- MinF04Oct18- BP	S106 Bydand Lane Reserve	3403	£540.00	£108.00	£648.00
KRBM Ltd- Garage retention- MinFC05Oct17- B/P	CIL Reserve	3404	£1834.25	£366.85	£2201.10
Viking Direct- Stationery- BP	Office Reserve	3405	£59.99	£12.00	£71.99
Cambridgeshire Caledonian Pipe Band booking fee- BP	Paxfest	3406	£100.00	£0.00	£100.00
BT Council phones- 01- 28Feb - DD	Office- Council phones	3407	£37.90	£7.58	£45.48
Anglian Water Business- Allotment water supply - DD	Allotment water supply	3408	£51.36	£0.00	£51.36
The Hub – Meeting room hire 19 <sup>th</sup> March- BP	Meeting room hire				

**554.** Information

Date of next meeting 21<sup>st</sup> March 2019.



Mrs Jennifer Gellatly  
Parish Clerk/Proper Officer  
1<sup>st</sup> March 2019

## Note

### 1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

### Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or

(c) it relates to or is likely to affect any body –

(i) exercising functions of a public nature; or

(ii) directed to charitable purposes; or

(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.