Little Paxton Parish Council

Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)
(Telephone: 01480 470193 e-mail:clerk@littlepaxtonparishcouncil.gov.uk)
(Website: www.littlepaxtonparishcouncil.gov.uk)

To members of the Council:
You are hereby summoned to attend the meeting of the Full Council in the Committee Room in Little Paxton Village Hall on Thursday 19th March 2020 at 7.30pm for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

574. Apologies for absence.

575. Members’ declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

576. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.


578. Report from District & County Councillors.

579. To approve and sign the Minutes of Full Council meeting dated 5th March 2020.

580. Matters arising from previous Minutes (No decisions).

   (i) To agree action.
   (ii) To agree amendments to Standing Orders.
   (iii) To agree amendments to Financial Regulations.

582. Plans received from HDC.
   (i) 20/00404/HHFUL 12 River Close, Little Paxton PE19 6NX- Proposed single storey rear extension.
   (ii) 19/02579/HHFUL 1 Park Crescent, Little Paxton PE19 6ER- Proposed fence.

583. Plans approved by HDC since last meeting. Information only.

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(i) 20/00141/TREE Skipper Way, Little Paxton-Following a Health and Safety Tree Survey performed by Haydens, the following work is proposed - 2x Weeping Willow - T5 & T6 - Fell to ground level and grind stumps. Street Record Skipper Way Little Paxton.

584. To agree to review the 24 month streetlight electricity contract renewal June 2021 as recommended by Utility Aid.
(i) To agree supplier and term of contract.
(ii) To agree a monthly direct debit to agreed streetlight electricity supplier.

585. Request from Little Paxton Village Hall Management Committee to use the Council gazebos for the Christmas market.
(i) To agree action.

586. Autumn Flower & Vegetable Show- to receive a written report from the Advisory Group.

587. To agree Tallest Sunflower Competition rules.
1. The Competition is open to Little Paxton Residents & Parish Allotment holders.
2. The Sunflowers will be measured by two Parish Councillors.
3. The Councillors will arrange a visit by appointment.
4. Councillors will have ID cards.
5. If the entrant is under 18, they must be accompanied by an adult/parent/carer while the sunflowers are being judged.
6. The judges’ sunflower measurements are final.
7. Prizes awarded at Autumn Flower & Vegetable Show Sat 12th September, Little Paxton Village Hall at 4.30pm.
8. Free entry.
9. Access will be required for judging between 26th August & 9th September. Entry forms to be delivered the Parish Council by 25th August.
   (i) To agree action.

588. To agree competition judge for Parish Council Allotment Competition.

589. Local Highway Improvement Scheme 2020-2021- to receive a progress report from the Clerk.
(i) To agree action.

590. Report from Councillors who have recently attended training courses & conferences.
(i) To agree action.

591. Little Paxton Lawn Cemetery footpaths – to receive a verbal report from the Clerk.
(i) To agree action.

592. Little Paxton Lawn Cemetery- request from a non resident to purchase burial rights.

593. To review, amend & adopt the Little Paxton Lawn Cemetery Regulations.

594. To review, amend & adopt the Little Paxton Cemetery Rosebed Guidelines.

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595. Financial Budget Comparison as at 14th February 2020- To receive a verbal report for the Clerk.
(i) To agree action.

596. To review Projects & Business Plan 2019-2020
(i) Proposed cemetery extension- to receive a verbal progress report from the Clerk.
To agree action.
(ii) Repairs to the boundary wall at St. James Church- to receive a verbal progress report from the Clerk. To agree action.
(iii) CCTV Upgrade- to receive a verbal progress report from the Clerk. To agree action.

597. To review Reserves held as at 14th February 2020.
(i) To agree action.

598. To review, amend & adopt the Reserves Policy.
(i) To agree to add ‘Leased Vehicle Reserve- costs associated with the leased vehicle.

599. To amend, review & agree the Financial (General) Risk Assessment.

600. To review & agree the limit on the Bank of Scotland Charge Card £1000 & Fuelgenie Fuel card £250.

601. To agree maturity instructions for CIL Term Deposit £60,070.29 due to mature 24th March 2020.

602. To nominate additional members to the Finance Advisory Group.

603. To approve payments for March 2020.
(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

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604. Information
Date of next Full Council 2nd & 16th April 2020 7.30pm.
Date of Annual Parish Meeting 16th April 2020 7pm.

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
13th March 2020

Notes
1. Disclosable Pecuniary Interests
   (1) Members are required to declare any disclosable pecuniary interests and
       unless you have obtained dispensation, cannot discuss or vote on the matter
       at the meeting and must also leave the room whilst the matter is being
       debated or voted on.
   (2) A Member has a disclosable pecuniary interest if it -
       (a) relates to you, or
       (b) is an interest of -
           (i) your spouse or civil partner; or
           (ii) a person with whom you are living as husband and wife; or
           (iii) a person with whom you are living as if you were civil partners
               and you are aware that the other person has the interest.
   (3) Disclosable pecuniary interests includes -
       (a) any employment or profession carried out for profit or gain;
       (b) any financial benefit received by the Member in respect of expenses
           incurred carrying out his or her duties as a Member (except from the
           Council);
       (c) any current contracts with the Council;
       (d) any beneficial interest in land/property within the Council's area;
       (e) any licence for a month or longer to occupy land in the Council's area;
       (f) any tenancy where the Council is landlord and the Member (or person in
           (2)(b) above) has a beneficial interest; or
       (g) a beneficial interest (above the specified level) in the shares of any body
           which has a place of business or land in the Council's area.

2. Non-Statutory Disclosable Interests
   (4) If a Member has a non-statutory disclosable interest then you are required to
       declare that interest, but may remain to discuss and vote providing you do
       not breach the overall Nolan principles.
   (5) A Member has a non-statutory disclosable interest where -
       (a) a decision in relation to the business being considered might reasonably
           be regarded as affecting the well-being or financial standing of you or a
           member of your family or a person with whom you have a close
           association to a greater extent than it would affect the majority of the
           council taxpayers, rate payers or inhabitants of the ward or electoral area
           for which you have been elected or otherwise of the authority's
administrative area, or
(b) it relates to or is likely to affect a disclosable pecuniary interest, but in
respect of a member of your family (other than specified in (2)(b) above)
or a person with whom you have a close association, or
(c) it relates to or is likely to affect any body –
(i) exercising functions of a public nature; or
(ii) directed to charitable purposes; or
(iii) one of whose principal purposes includes the influence of public
opinion or policy (including any political party or trade union) of
which you are a Member or in a position of control or management
and that interest is not a disclosable pecuniary interest.