

Little Paxton Parish Council

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(Website: www.littlepaxtonparishcouncil.gov.uk)*

To members of the Council:

You are hereby summoned to attend the virtual Zoom meeting of the Full Council on **Thursday 21st January 2021 at 7.30pm** for the purpose of transacting the following business.

Members of the public and press are invited to attend.

AGENDA

Join Zoom Meeting
<https://us02web.zoom.us/j/83878595803>
Meeting ID: 838 7859 5803

1036. Apologies for absence.

1037. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

1038. To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

1039. Public Forum.

1040. Report from District & County Councillors.

1041. To approve the Minutes of Full Council meeting dated 7th January 2021.

1042. To approve the Minutes of Full Council Extraordinary meeting dated 14th January 2021.

1043. To approve the Minutes of Paxfest Committee meeting dated 13th January 2021.

1044. Matters arising from previous Minutes (No decisions).

1045. Casual Vacancies

(i) To agree to co-op new members to the Council.

1046. Coronavirus Parish Council Business Continuity Plan.

(i) Social distancing & wearing of face masks at convenience stores in Little Paxton- to receive a verbal report from Cllr J. Matheson.

(ii) To agree action.

1047. To agree to apply for 2021 Green Flag Award cost £329 & Innovation Award.

(i) To agree source of funds.

1048. To nominate Councillors to Advisory Groups.

(i) Bands in the Park.

(ii) Platinum Jubilee Event June 2022.

(iii) Autumn Flower & Vegetable Show Advisory Group.

1049. To appoint an architect to design the Parish Office for Full Council approval, prepare & submit the planning application, prepare necessary drawings & apply for building regulations.

(i) To agree action.

1050. To consider investigating the costs of installing a water refill station at the QEII Playing Field/Car Park area- to receive a verbal report from the Clerk.

(i) To agree action.

1051. Local flooding in Little Paxton- to receive a verbal report from the Clerk.

(i) To agree action.

1052. COVID 19 Vaccine programme- Little Paxton Surgery, Little Paxton Village Hall Car Park/Scout Hut- to receive a verbal report from Cllr J. Matheson.

(i) To agree action.

1053. To receive a report from the Village Hall representative.

1054. To agree to vire £1150 Lottery Awards for All Grant to Lottery Grant Reserve for the Autumn Flower & Vegetable show.

1055. To agree to vire £250 Little Paxton Co-op grant to the Community Garden Reserve.

1056. To approve payments January 2021.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
Viking Direct – stationery BP	Stationery	4129	£29.97	£5.99	£35.96
Little Paxton Village Hall- Non S137 donation- MinFC07Jan21- BP	Non S137 donation Non S137 donations reserve	4130	£1000.00	£0.00	£1000.00
Rob Fletcher land Based Training Assessments Ltd- Tree felling course BP	Training	4131	£450.00	£90.00	£540.00
Bank of Scotland Charge card Clover Office Supplies Ltd £7.20 Mick George Ltd £71.98	Office- photocopying Cemetery Office- stationery Maintenance & Equipment Hire	4132/ 4138	£170.82	£31.07	£201.89

Amazon co.uk £1.99 Blackwolf Ltd £75.00 B&Q plc £32.20 Tesco Mobile £10.00 Post Office Ltd £3.52 DD	Alarm Maintenance				
SSE Southern Electric – Street lights electricity- site ref 221795338 DD	Streetlight electricity	4139	£11.16	£0.55	£11.71
SSE Southern Electric – Street lights electricity- site ref 521801214 DD	Streetlight electricity	4140	£11.33	£0.56	£11.89
SSE Southern Electric – Street lights electricity- site ref 771789787 DD	Streetlight electricity	4141	£150.53	£7.52	£158.05
Information Commissioners Office- annual data protection fee- DD	Subscriptions	4142	£35.00	£0.00	£35.00
St.Neots Self Store- External storage 21/01/21- 20/02/21 SO	External storage	4143	£61.60	£12.32	£73.92
Think Local Mrs J Oxenham- Community page Feb21 MinFC16Jul20 BP	Non S137 donations	4144	£100.00	£0.00	£100.00
Refund allotment gate & tap keys deposits Mrs S Scotcher BP	Refund gate key deposit Refund tap key deposit	4145 4146	£14.00	£0.00	£14.00
Prosis Print Management Ltd- COVID labels for outdoor gym equipment- BP	Maintenance & Equipment Hire	4147	£96.60	£19.32	£115.92

1057. Correspondence

Thank you letter Little Paxton Village Hall Committee.

1058. Information

Date of next meeting Thursday 4th & 11th February 2021 at 7.30pm.

Jenn Gellatly

Mrs Jennifer Gellatly
Parish Clerk/Proper Officer
15th January 2021

Notes

1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

- (a) relates to you, or
- (b) is an interest of -

- (i) your spouse or civil partner; or
 - (ii) a person with whom you are living as husband and wife; or
 - (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.
- (3) Disclosable pecuniary interests includes -
- (a) any employment or profession carried out for profit or gain;
 - (b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);
 - (c) any current contracts with the Council;
 - (d) any beneficial interest in land/property within the Council's area;
 - (e) any licence for a month or longer to occupy land in the Council's area;
 - (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or
 - (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

- (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council taxpayers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
- (b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association, or
- (c) it relates to or is likely to affect any body –
 - (i) exercising functions of a public nature; or
 - (ii) directed to charitable purposes; or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.