

# Little Paxton Parish Council

(Clerk of the Council: Mrs. J Gellatly, 11 Hayling Avenue, Little Paxton, St Neots PE19 6HG)  
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(Website: [www.littlepaxtonparishcouncil.gov.uk](http://www.littlepaxtonparishcouncil.gov.uk))

## To members of the Council:

You are hereby summoned to attend the meeting of the **Full Council** in the Committee Room in Little Paxton Village Hall on Thursday 21<sup>st</sup> March 2019 at **7.30pm** for the purpose of transacting the following business.

**Members of the public and press are invited to attend.**

## AGENDA

**555.** Apologies for absence.

**556.** Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

**557.** To receive written requests for new Disclosable Pecuniary interest dispensations- to receive a verbal report from the Clerk.

**558.** Public Forum.

**559.** Report from District & County Councillors.

**600.** To approve and sign the Minutes of Full Council meeting dated 7<sup>th</sup> March 2019.

**601.** Matters arising from previous Minutes (No decisions).

**602.** Plans received from HDC since last meeting.

(i) 19/00312/HHFUL 70 High Street, Little Paxton PE19 6QH- Proposed single and two storey front extension, single storey rear extension and widening the drop kerb.

(ii) 19/00441/TREE 15 Gordon Road, Little Paxton PE19 6NU - T1 and T2 to dead wood sycamores and laterally prune by up to 3 metres over drive way causing mess on drive and debris falling on cars, T3 remove to ground level, medium sycamore very heavy with ivy. Large low limb removed years ago creating large rotting hole. Re planting programme is decided as hole garden is being re designed and landscaped

**603.** Plans approved from HDC since last meeting. Information only.

(i) 18/02220/TREE The Sycamores, Hayling Walk, Little Paxton PE19 6LR- T1- Sycamore-Fell- Tree has died and dropping branches, T2- Oak-Lateral Prune from neighbouring side-tree is leaning over neighbours garden.

(ii) 18/00827/FUL Creation of additional recreational facilities on a phased and limited period basis: Installation of Aquapark, Creation of small sand beach area and jetty, Installation of "System 2" Cable Ski, Placing of 3 converted shipping containers for use as Equipment storage / Male and Female changing facilities / Reception, Associated car parking, Placing of Portaloos, Ecological enhancements. PHASE 1 - Limited period for three years on Ski Jump lake. PHASE 2 - Cessation of Jet Ski use and limited period for five years (commencing after expiration of time limit for Phase 1) on former Jet Ski lake, and relocation of mobile home Dams Watersports Ltd Great North Road Southoe St Neots PE19 5Y- Revised description.

**604.** Installation of memorial bench – to receive a verbal report from Cllr J. Matheson.

(i) To agree action.

**605.** Request from a non resident to purchase burial rights at Little Paxton Lawn Cemetery.

**606.** Permission request from J Shirley Personal Trainer for an Active Kids session on QEII Playing Field on 16<sup>th</sup> April 10am – 1pm.

**607.** Community Led Plan- to receive a progress report from Cllr P. Bishop.

(i) To agree actions.

**608.** Assets of Community Value- to review the registered list of Little Paxton Assets of Community Value due to expire 2019 and agree community assets to re nominated.

**609.** To review, amend & adopt the Little Paxton Lawn Cemetery Regulations.

**610.** To review, amend & adopt the Cemetery Rosebed Guidelines.

**611.** To appoint Red Shoes Accounting Services for payroll processing for 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020 with a review in November 2019.

**612.** Little Paxton Community Pavilion floor repairs- to receive a verbal report from the Clerk.

**613.** Financial Budget Comparison as at 15<sup>th</sup> February 2019- To receive a verbal report for the Clerk.

(i) To agree action.

**614.** To review budget for the 125 History Celebration- to receive a written report from Cllr K. Bishop.

(i) To agree source of additional budget/vire from other budgets.

(ii) To agree budget for the event.

**615.** Projects 2018-2019 Proposed cemetery extension- to receive a verbal progress report from the Clerk.

(i) To agree action.

**616.** To review projects & spending plan for S106 Bydand Lane funds- to receive a verbal progress report from the Clerk.

(i) To agree action.

**617.** To review Reserves held as at 15<sup>th</sup> February 2018.

(i) To agree action.

**618.** To review, amend & adopt the Reserves Policy.

**619.** To amend, review & agree the Financial (General) Risk Assessment.

**620.** To agree maturity instructions for CIL Term Deposit £59,654.30 due to mature March 2019.

**621.** To approve payments for March 2019.

(Bill payment BP, Direct debit DD, Cheque CHQ)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Amount
Little Paxton Village Hall – meeting room hire 14Mar- BP	Meeting room hire	3414	£16.00	£0.00	£16.00
City Security Services Ltd -Annual keyholding contract BP	Alarm maintenance	3415	£175.00	£35.00	£210.00
E-on- street lights electricity 1-28Feb19	Street lights electricity	3416	£193.08	£9.65	£202.73
Bank of Scotland Charge card Clover Office Supplies Ltd- photocopy/stationery/clip boards- £32.30 Tesco Stores plc- crème eggs/chocolate poster competition -£96.00 Tonermedia- toner £35.89 Little Paxton Co-op postages £13.92 Post Office Counters Ltd- postages £15.80	Office – Stationery Office Photocopying Office- Misc. Community events- children’s activities Office Reserve Office- Postages	3417/ 3421	£166.55	£27.36	£193.91
Wicksteed Leisure Ltd- Spiro whirl roundabout – MinFC15Nov18- BP	S196 Bydand Lane Reserve Playground Renewal Reserve Invoice no. 0000805131 Invoice date 28/02/19	3422	£11,328.00	£2,265.76	£13,594.56
St Neots Town Council- Grounds maintenance week ending 15 Feb – 1 Mar-BP	General Reserve	3423	£481.00	96.20	577.20
Little Paxton Village Hall meeting room hire 20Mar- BP	Meeting room hire	3424	£16.00	£0.00	£16.00
St Neots Self Store- storage unit 20/0319- 19/04/19 MinFC21Jun19 SO	Office Reserve	3525	£53.33	10.67	£64.00

Marmax Products Ltd- Memorial bench- MinFC14Feb19 BP	Capital Projects Reserve	3426	£419.00	83.80	£502.80
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## 622. Information

Date of next meeting 4<sup>th</sup> & 18<sup>th</sup> April 2019.

*Jenn Gellatly*

Mrs Jennifer Gellatly  
Parish Clerk/Proper Officer  
15<sup>th</sup> March 2019

## Note

### 1. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it -

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners and you are aware that the other person has the interest.

(3) Disclosable pecuniary interests includes -

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or

(g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.

### Non-Statutory Disclosable Interests

(4) If a Member has a non-statutory disclosable interest then you are required to declare that interest, but may remain to discuss and vote providing you do not breach the overall Nolan principles.

(5) A Member has a non-statutory disclosable interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect a disclosable pecuniary interest, but in respect of a member of your family (other than specified in (2)(b) above)

or a person with whom you have a close association, or  
(c) it relates to or is likely to affect any body –  
(i) exercising functions of a public nature; or  
(ii) directed to charitable purposes; or  
(iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a Member or in a position of control or management and that interest is not a disclosable pecuniary interest.