

NOTES- Approved Budget 2015-2016

1. VAT claimed will largely depend on capital projects

2. Allotment rents 2014/2015 expected £1300 at current rates. Full Plot £25.00/Half plot £15.00

No changes to rents for 01/11/15 - 31/10/16

(55 half plots @ £15.00=£825, 19 Full size plots @ £25.00=£475)

Total £1430

3. Playing Field Maintenance- no increases for 2015-2016

	2014/2015	2105/2016
LP Colts	£250.00	£250.00
LP Cricket Club	£175.00	£175.00
Soccer Skills Academy	£50.00	£50.00
Total	<u>£475.00</u>	<u>£475.00</u>

4. Bank interest on current account is Nil. Interest on CBA minimal

Increase to £225

5. Cemetery fees - Reduce budget to £500

6. Newsletter adverts income budget £50. Sponsorship £nil

7. Paxfest sponsorship, Dog Show registration

Budget £375

8. Community Pavilion electricity contribution.

Electricity paid for by Council. Pavilion Group reimburse the Council

9. Internal Auditor say £105 for two visits plus travel expenses- max £130

New External Auditor with reduced fees say £400 plus VAT

Total £610

10. Insurance premium with Came & Co 2014/2015 £3960 actual

Annual fixed premium £3901, Motor Ins £249, additional changes for new equipment £100

Add £100 for completed garages buildings cover

Budget £4350

11. Salaries 2014/2015- see separate calculation

12. Non S137 Village Donations

Connections Youth Bus Summer holiday visits (2014 £275 per visit) £1,710.00

(6 visits @ £285)

Other

£290.00

Total

£2,000.00

13. S137 Village Donations.

St. Neots Museum

£200.00

Other

£800.00

Total

£1,000.00

14. Election expenses - HDC advised to budget £1800 for an election . £1800 already held in

Election expenses reserve. Budget £nil

15. Village Newsletter printing (2014-2015) 4 x £409 = £1636.

Clerk limit to 8 x A4

No of copies printed 1750 . Budget for increase number of copies by 200

Quarterly costs 2015/2016 say £455 per quarter

16. Newsletter delivery previously £45 x 5 =£180 (2014)
 Budget possible increase £10 per quarter- £55 x 5 = £275

17. Subscriptions

ACRE		£35.00
CPALC		£750.00
CPRE		£40.00
Data Protection		£35.00
Edge Designs Ltd- Accounts	£240	
Edge Designs Ltd- Allotments	£187	
Edge Designs Ltd- Epitaph	£138	£565.00
SLCC		£180.00
Fields in Trust		£25.00
Hunts Forum		£25.00
Total		<u>£1,655.00</u>

18. Advertisements to cover any legal requirement to advertise notices in the press

18A. Quality re-accreditation 2015-2016 £120

19. Training stage 1,2 & 3 courses cost £100 for all three.Say 4 cllrs complete course= £400
 Clerk's courses say 3 & £145, 1 x £125 = £560
 Groundmans Training courses say 4 @ £195=£780
 Say £1740

20. Office

Clerks Expenses

<i>Heat/Light</i>	12x£25	£300.00	
<i>Boadband</i>	£17x12	£204.00	
Sub Total		£504.00	£504.00

Stationery

<i>Postages</i>		£290.00	
<i>Printer P1005</i>		£364.00	
<i>Brother black ink</i>		£150.00	
<i>Brother- colour ink</i>		£100.00	
<i>Envelopes</i>		£204.00	
<i>Paper</i>		£168.00	
<i>Misc Stationery</i>		£200.00	
Sub Total		£1,476.00	£1,476.00

Other Office

Photocopying		£340.00	
Council phones 4 x £90		£360.00	
Health & Safety			
Travel		£40.00	
Chairman Exp		£100.00	
Confidential waste £68x 4		£272.00	
Payroll processing £53 x 4		£212.00	
Solicitors Fees		£750.00	
Computer repairs		£100.00	
Misc exp		£220.00	
Sub Total		£2,394.00	£2,394.00

Heath & Safety-Office

PAT Testing	£140.00	
Fire Extinguisher maint	£165.00	
First Aid /Mis	£20.00	
Councillor ID cards 5 x £6	£70.00	
Sub Total	£395.00	£395.00

Total **£4,769.00**

21. Increase Playground Equipment Replacement Reserve by £2000

22. Village Hall Meeting room hire (current back room rate £8 per hour)

Assume increase of £9 per hour

23 meetings £9x 3hrs £621.00

5 adhoc meetings £90.00

2 main hall public meeting £120.00

Total £831.00

23. CCTV- maintenance Actual 2012/2013 £150

Maintain budget at £350

24. Tractor

Servicing, no Road Tax required

25. Ride on mower will require to be serviced 50 & 100 hours

26. Play Equipment Inspection increase to £300 to include outdoor gym equipment.

27. Waste collection £14.20 x 52 weeks= £738

28. Capital Projects/Council projects (2014/2015)

Debrillator £2,000.00

Parish Plan £500.00

Litters bins £262 x 3 £524.00

Other £0.00

Total £3,024.00

Capital Project Reserves 13/11/14 £8399

29. Replacement Council Garages

Costs associated with design, public consultation £2,000.00

planning application

30. Tree maintenance

Annual inspection (£425) plus remedial work £1500

31. 44 lights at approx £20.85 each £917.40 plus VAT £1111

plus repairs

32. Street light renewal- budget to replace on column per year

33. Churchyard maintenance.

Donation to church to maintain closed churchyard £517 (2013/2014)

Local Government Act 1972 s215

Tree work £483 Total £1000

34. Reserves to review

Emergency- all unallocated reserves to be treated as an emergency reserve

Equipment Renewals (general)-It was agreed to increase by £500

General reserve Nil
Mill Lane Community Building Reserve £0.00
Play park equipment renewal £2000
Cemetery Reserve £4000

35. Replace chains swings for double bat swings, toddler swings & plus 5 Activity
Multi Play Area cosr £401 plus VAT - Utilise funds from Equipment renewals reserve.