

NOTES- Approved Budget 2014-2015

1. VAT claimed will largely depend on capital projects

2. Allotment rents 2013/2014 expected £1105 at current rates. Full Plot £21.50/Half plot £13.50
Increase rent of plots £25.00 for full plot & £15 for half plot wef 1/11/14
(50 half plots @ £15.00=£750.00, 20 Full size plots @ £25.00=£500)

3. Playing Field Maintenance

	2013/2014	2014/2015
LP Colts	125	250
LP Cricket Club	125	175
Soccer Skills Academy	35	50
Total	285	475

4. Bank interest on current account is Nil. Interest on CBA minimal
Reduce to Nil

5. Cemetery fees - Retain budget at £750

6. Newsletter adverts income budget £100. Sponsorship £nil
Fundraising Paxfest & Village Fayre £60

7. Paxfest sponsorship, Dog Show registration (2013 £266)
Budget £275

8. Community Pavilion electricity contribution.
Electricity paid for by Council. Pavilion Group reimburse the Council

9. Internal Auditor say £30 per hour say 2 hr per visit travelling expenses max £130
New External Auditor with reduced fees say £400 plus VAT
Total £530

10. Insurance premium with Came & Co 2013/2014 £3960 actual
Annual fixed premium £3778, Motor Ins £170, additional changes for new equipment £100
Budget £4048

11. Salaries 2014/2015

Clerk LC2 33	£22,805.64
Groundsman	£11,583.00
	<u>£34,388.64</u>
CCC Employers 30% pension of gross salaries	£10,316.59
Employers NI £117x 12 Clerk	£1,404.00
Employers NI £38.32 x 12 Groundsman	<u>£459.84</u>
Sub Total	<u>£46,569.07</u>
Holiday cover for Groundsman	<u>£500.00</u>
Total	<u><u>£47,069.07</u></u>

12. Non S137 Village Donations

Connections Youth Bus Summer holiday visits (6 visits @ £250)	£1,500.00
Other	<u>£500.00</u>
Total	<u>£2,000.00</u>

13. S137 Village Donations.

St.Neots Museum	£200.00
Other	£800.00
Total	<u>£1,000.00</u>

14. Election expenses - HDC advised to budget £1800 for an election . £1800 already held in Election Election expenses reserve. Budget £nil

15. Village Newsletter printing (2013-2014) 4 x £409 = £1636. Clerk to limit total submission to 8 x A4
No of copies printed 1750 . Budget for increase number of copies by 200
Quarterly costs 2014/2015 say £455 per quarter

16. Newsletter delivery previously £45 x 5 =£180

17. Subscriptions

ACRE	£32.00
CPALC	£740.00
CPRE	£29.00 Suggest cancel
Data Protection	£35.00
Edge Designs Ltd- Accounts	£188.00
Edge Designs Ltd- Allotments	£156.00
Edge Designs Ltd- Epitaph	£105.00
SLCC	£170.00
Website	£60.00
Fields in Trust	<u>£25.00</u>
Total	<u>£1,540.00</u>

18. Advertisements to cover any legal requirement to advertise notices in the press

19. Training stage 1,2 & 3 courses cost £100 for all three.Say 5 cllrs complete course= £500
Clerk's courses say 5 at £35= £175.00
Groundmans Training courses say 4 @ £195=£780
Say £1500

20.Office

Clerks Expenses

Heat/Light 12x£25	£300.00	
Boadband £16.50 x12	<u>£198.00</u>	
Sub Total	<u>£498.00</u>	£498.00

Stationery

Postages	£290.00	
Printer P1005	£364.00	
Brother black ink	£200.00	
Brother- colour ink	£150.00	
Envelopes	£136.00	
Paper	£168.00	
Misc Stationery	£200.00	
Sub Total	<u>£1,508.00</u>	£1,508.00

Other Office		
Photocopying	£340.00	
Council phones 4 x £90	£360.00	
Health & Safety Office		
Travel	£40.00	
Chairman Exp	£100.00	
Confidential waste £30	£120.00	
Payroll processing £45	£180.00	
Solicitors Fees	£750.00	
Computer repairs	£100.00	
Misc exp	£220.00	
Sub Total	<u>£2,210.00</u>	£2,210.00

Heath & Safety-Office		
PAT Testing	£140.00	
Fire Extinguisher maint	£65.00	
First Aid /Mis	£20.00	
Councillor ID cards 5 x	£30.00	
Sub Total	<u>£255.00</u>	£255.00

Total	<u>£4,471.00</u>	
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21. Increase Playground Equipment Replacement Reserve by £2000

22. Village Hall Meeting room hire (current back room rate £8 per hour)

Assume increase of £9 per hour

23 meetings £9x 3hrs	£621.00	
5 adhoc meetings	£81.00	
2 main hall public meeting	£120.00	
Total	<u>£822.00</u>	

23. CCTV- maintenance Actual 2012/2013 £150

Maintain budget at £350

24. Tractor

Servicing, no Road Tax required

25. Ride on mower will require to be serviced 50 & 100 hours

26. Play Equipment Inspection increase to £300 to include outdoor gym equipment.

27. Waste collection £13.14 x 52 weeks= £683

28. Capital Projects (2014/2015)

Replacement Skipper Way Notice boards	£2,800.00
Replacement Cemetery notice boards	
Relocation of Post Office notice board	
Other	£0.00
Total	<u>£2,800.00</u>
Capital Project Reserves 21/11/13	£5029

29. Replacement Council Garages

Costs associated with design, public consultation planning application	<u>£2,000.00</u>
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30. Tree maintenance

Annual inspection (£510) plus remedial work £1500

31. 44 lights at approx £20.85 each £879 plus VAT £1111
plus repairs

32. Street light renewal- budget to replace on column per year

33. Churchyard maintenance.

Donation to church to maintain closed churchyard £517 (2012/2013)

Local Government Act 1972 s215

Tree work, repairs to wall, memorial repairs (say 10 x £70) say £200

Safety testing £268

Wall repairs £750

34. Reserves to review

Emergency- all unallocated reserves to be treated as an emergency reserve

Equipment Renewals (general)-It was agreed to increase by £500

General reserve Nil

Mill Lane Community Building Reserve £0.00

Play park equipment renewal £0

Cemetery Reserve £4000