

NOTES- Budget 2017-2018

1. VAT claimed will largely depend on capital projects

2. Allotment rents 2017/208 10% increase (MinFC17Nov16) Full Plot £27.50/Half plot £16.50
 Starter plot £5.50
 (60 half plots @ £16.50=990, 12Full size plots @ £27.50=£330)
 14 starter plost @ £5.50=£77
 Total £1397

3. Playing Field Maintenance- 2017-2018 (MinFC06Oct16)

	2016/2017	2017/2018
LP Colts	£275.00	£325.00
LP Cricket Club	£200.00	£225.00
Total	£475.00	£550.00

4. Bank interest on current account is Nil. Interest on CBA minimal
 Term deposit interest 120.00

5. Cemetery fees - increase budget to £1000

6. Newsletter adverts income budget increase to £75. Sponsorship £nil

7. Paxfest donations, grants , Dog Show registration, Cake competition , donkey rides
 Budget £750

8. Community Pavilion electricity contribution.
 Electricity paid for by Council. Pavilion Group reimburse the Council

9. CIL Meaningful porportion- Samuel Jones Crescent

Two instalments anticipated

CIL funds expected in May 2017	36,135.15
CIL funds expected in Nov 2017	72,271.20
	108,406.35

10. S106 funds- new budget heading

11. Internal Auditor say £81 per visit- two visits £162
 New External Auditor to be appointed increase to £550 plus VAT
 Total £822

12. Insurance premium with Came & Co 20145/2016 £3917 actual
 Annual fixed premium £3840, Motor Ins £280, additional changes for new equipment £100
 Add £100 for completed garages buildings cover
 Budget £4220

13. Salaries 2017/2018- see separate calculation

Salaries budget

Staff salaries/NI/Pension contributions	£	55,258.00
Contingency	£	1,000.00
Clerks Exp towards heat/light 12 x £25	£	300.00
	£	<u>56,558.00</u>

14. Non S137 Village Donations

Connections Youth Bus Summer holiday visits (2016 £275 per visit) (6 visits @ £285)	£1,710.00
Other	<u>£290.00</u>
Total	<u>£2,000.00</u>

15. S137 Village Donations.

St.Neots Museum	£200.00
Other	£800.00
Total	<u>£1,000.00</u>

16. Election expenses - HDC advised to budget £1800 for an election . £3175 already held in Election expenses reserve. Budget £0

17. Village Newsletter printing (2016-2017) 4 x £424 = £1696
 Clerk limit to 8 x A4
 No of copies printed 1850 . Budget for increase number of copies by 200
 Quarterly costs 2017/20178 say£440 per quarter

18. Newsletter delivery previously £45 x 5 =£180 (2016) £225
 Budget possible increase £10 per quarter- £55 x 5 = £275

19. Subscriptions

ACRE	£35.00
CAPALC	£580.00
Data Protection	£35.00
Register Domain name for emails	£9.00
Edge Designs Ltd- Accounts Band 3	£384
Edge Designs Ltd- Allotments Band 2	£198
Edge Designs Ltd- Epitaph Band 1	£138
SLCC	£180.00
Fields in Trust	£50.00
Hunts Forum	£25.00
Local Council Public Advisory Service	£100.00
Total	<u>£1,734.00</u>

20. Advertisements to cover any legal requirement to advertise notices in the press

21. Local Council Award Scheme Quality Gold 2017-2018 £150

22. Training stage 1,2 & 3 courses cost £100 for all three.Say 6 cllrs complete course= £600
 Clerk's courses say 3 & £145, 1 x £125 = £560
 LPCAS training £580
 Budget £1740

23.Office

Stationery

Postages	12x£40	£480.00	
Printer P1005	12 x £50	£600.00	
Brother black ink		£100.00	
Brother- colour ink		£80.00	
Envelopes A5	2 boxes	£100.00	
Envelopes A4	1 box	£40.00	
Paper		£168.00	
Misc Stationery		£200.00	
Sub Total		£1,768.00	£1,768.00

Other Office

Photocopying	£200.00
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BT Council phones		
£37.44 x 12	£449.00	
BT infinity line		
rental £80.64 x 4	£323.00	
BT Infinity		
(Broadband) £126		
x 4	£504.00	
BT Cloudphone		
£50 x 12	£600.00	
Travel	£40.00	
Chairman Exp	£50.00	
Confidential waste		
£50x 4	£200.00	
Payroll processing		
£53 x 4	£212.00	
Solicitors Fees	£500.00	
Computer repairs	£100.00	
Misc exp	£275.00	
Sub Total	£3,453.00	£3,453.00

Heath & Safety-Office

PAT Testing	£140.00	
Fire Extinguisher maint	£165.00	
First Aid /Misc	£20.00	
Councillor ID cards 5 x £6	£70.00	
DBS check	£54.00	
Sub Total	£449.00	£449.00

Total **£5,670.00**

24. Increase Playground Equipment Replacement Reserve by £2000

25. Office equipment- replacement colour printer/copier/scanner

26. Village Hall Meeting room hire (current back room rate £8 per hour)

Assume increase of £9 per hour

23 meetings £9x 3hrs	£621.00
5 adhoc meetings	£90.00
2 main hall public meeting	£196.00
Total	£907.00

27. CCTV- maintenance Actual 2016/2017 £180

Maintain budget at £350

28. Maintenance includes groundsman expenses of petrol & mobile phone top ups.

This was previously included in Groundsman Exp budget

29. Tractor

Servicing, no Road Tax required

30. Ride on mower will require to be serviced 50 & 100 hours

31. Play Equipment Inspection increase to £300 to include outdoor gym equipment.

32. Waste collection £15.44 x 52 weeks= £802.88

Add £80 extra bins for Paxfest

33. Capital Projects/Council projects (2017/2018)

Parish Plan	£500.00	
Paxfest PA system	£520.00	
Community Defibrillator- New community building	£2,227.00	MinFC20Oct16
Other	£553.00	
Total	<u>£3,800.00</u>	

Capital Project Reserves 14/10/16 £10,961.20

34. Replacement Council Garages

Costs associated with replacement garages £2,000.00

35. Tree maintenance

Annual inspection £425

36. Allotment maintenance

Skip hire 222 x 2 £450.00

Misc £350.00

£800.00

37. 43 lights at approx £22.39 each £962.77 plus VAT £1154 plus repairs

38. Street light renewal- budget to replace on column per year

39. Churchyard maintenance.

Donation to church to maintain closed churchyard £517

Local Government Act 1972 s215

Tree work £483 Total £1000

40. Reserves to review

Emergency- all unallocated reserves to be treated as an emergency reserve

Equipment Renewals (general)-It was agreed to increase by £1000

General reserve Nil

Play park equipment renewal £2000

Cemetery Reserve £5000

Garage Replacement Reserve £2000

41. CIL payments- cemetery extension, replacement garages