

NOTES- Budget 2018-2019

1. VAT claimed will largely depend on capital projects

2. Allotment rents 2018/2019 Increase (MinFC02Nov17) Full Plot £30/Half plot £18
 Starter plot £6, Raised beds £5.50
 (13Full size plots @ £30.00=£390, 57 Half plots @ £18= £1026, 22 starter plots @ £6 £132
 20 raised beds at £5.50 = £110
 Total £1658

3. Playing Field Maintenance- 2018-2019 (MinFC22Sept17)

	2018/2019
LP Colts	£450.00 MinFC21Sept17
LP Cricket Club	£275.00 MinFC21Sept17
DM Fitness	£20.00
Total	<u>£745.00</u>

4. Bank interest on current account is Nil. Interest on CBA minimal
 Term deposit interest 100.00

5. Cemetery fees - increase budget to £1200

6. Newsletter adverts reduce to £40. Sponsorship £nil

7. Paxfest donations, grants , Dog Show registration, Cake competition , donkey rides
 Budget £900.00

8. Community Pavilion electricity contribution.
 Electricity paid for by Council. Pavilion Group reimburse the Council

9. CIL Meaningful porportion

CIL funds expected in April 2018	2,410.98	The Sycamores	Payment1
CIL funds expected in April 2018	4,821.95	The Sycamores	Payment2
CIL funds expected in Oct 2018	36,135.15	SamuelJones Crescent	Payment3
CIL funds expected in Oct 2018	2,410.98	The Sycamores	Payment3
CIL funds expected in Oct 2018	2,462.00	Conservatory Village	Payment1
Total	<u>48,241.06</u>		

10. S106 funds- new budget heading

11. Internal Auditor say £81 per visit- two visits £162
 PKF Littlejohns External audit £600 plus VAT
 Total £882

12. Insurance premium with Came & Co 2016/2017 £3273 actual
 Annual fixed premium £3988 ,Motor Ins £290, additional changes for new equipment £100
 Add £150 for completed garages buildings cover
 Budget £4528

13. Salaries 2017/2018- see separate calculation

Salaries budget	
Staff salaries/NI/Pension contributions	£ 65,390.00
Contingency	£ 1,000.00
Holiday cover for groundsman	£ 500.00
Clerks Exp towards heat/light 12 x £25	£ 300.00
	<u>£ 67,190.00</u>

14. Non S137 Village Donations

Connections Youth Bus Summer holiday visits (2017 £275 per visit) (6 visits @ £285)	£1,710.00
Other	<u>£290.00</u>
Total	<u>£2,000.00</u>

15. S137 Village Donations.

St.Neots Museum	£200.00
Other	£800.00
Total	<u>£1,000.00</u>

16. Election expenses - HDC advised to budget £3040 for an election . £3175 already held in Election expenses reserve. Budget £0.00

17. Village Newsletter printing (2017-2018) 4 x £442 = £1768
Clerk limit to 8 x A4

Quarterly costs 2018/2019 say £460 per quarter

18. Newsletter delivery previously £75 x 5 = £375 (MinFc02Nov17)

19. Subscriptions

ACRE		£35.00
CAPALC		£590.00
Data Protection		£35.00
Register Domain name for emails		£9.00
Edge Designs Ltd- Accounts	Band 3	£440
Edge Designs Ltd- Allotments	Band 4	£256
Edge Designs Ltd- Epitaph	Band 1	£148
SLCC		£180.00
Fields in Trust		£60.00
Hunts Forum		£30.00
Local Council Public Advisory Service		<u>£100.00</u>
Total		<u>£1,883.00</u>

20. Advertisements to cover any legal requirement to advertise notices in the press

21. Local Council Award Scheme Quality Gold 2018-2019 £150

22. Training stage 1,2 & 3 courses cost £100 for all three. Say 6 cllrs complete course = £600
Clerk's courses say 3 & £145, 1 x £125 = £560
LPCAS training £580
Budget £1740

23. Office

Stationery

Postages	12x£40	£480.00	
Printer P1005	2 x 68	£136.00	
Brother black ink	19x68	£612.00	
Brother- colour ink		£80.00	
Envelopes A5	2 boxes	£100.00	
Envelopes A4	1 box	£40.00	
Paper		£168.00	
Misc Stationery		£200.00	
Sub Total		£1,816.00	£1,816.00

Other Office

Photocopying	£200.00	
BT Council phones		
£29 x 12x VAT	£417.00	
BT infinity line		
rental £49.50 x 4 x		
VAT	£240.00	
BT Infinity		
(Broadband) £105		
x 4	£504.00	
BT Cloudpone 12 x		
£36 x VAT	£518.00	
Travel	£40.00	
Chairman Exp	£50.00	
Confidential waste		
£50x 4	£200.00	
Payroll processing		
£54 x 4	£216.00	
Solicitors Fees	£500.00	
Computer repairs	£100.00	
Misc exp	£220.00	
Sub Total	£3,205.00	£3,205.00

Heath & Safety-Office

PAT Testing	£140.00	
Fire Extinguisher maint	£165.00	
First Aid /Misc	£20.00	
Councillor ID cards 5 x £28	£150.00	
DBS check	£54.00	
Sub Total	£529.00	£529.00

Total **£5,550.00**

24. Increase Playground Equipment Replacement Reserve by £3000

25. Office equipment- £50.00

26. Village Hall Meeting room hire (current back room rate £8 per hour)

Assume increase of £9 per hour

23 meetings £9x 3hrs	£621.00
5 adhoc meetings	£90.00
2 main hall public meeting	£196.00
Total	£907.00

27. CCTV- maintenance Actual 2017/2018 £180- increase to £200

Maintain budget at £350

28. Groundsman mobile phone top up 12 x £10

29. Tractor

Servicing, no Road Tax required

30. Ride on mower will require to be serviced 50 & 100 hours

31. Play Equipment Inspection increase to £300 to include outdoor gym equipment.

32. Waste collection £15.84 x 52 weeks= £823.88

Add £80 extra bins for Paxfest

33. Capital Projects/Council projects (2018/2019)

Parish Plan	£700.00
Commemorative bench 100 years end of WW1 & plaque	£450.00
Tree planting	£100.00
CPAD Awareness	£250.00
No waiting traffic cones	£196.00
New traffic cones for car park	£384.00
Other	£1,220.00
Total	<u>£3,300.00</u>

Capital Project Reserves 13/10/17 £12091

34. Replacement Council Garages

Costs associated with replacement garages	£0.00
34A. Local Highway Improvement Scheme 2018 MinFC21Sept17	£2,500.00
34B New website	£2,000.00
35. Tree maintenance Annual inspection £450	
36. Allotment maintenance	
Skip hire 222 x 2	£450.00
Misc	£400.00
	£850.00

37. 46 lights at approx £23 each £1058 plus VAT = £1259
plus repairs

38. Street light renewal- budget to replace on column per year

39. Churchyard maintenance.

Donation to church to maintain closed churchyard £517

Local Government Act 1972 s215

Total £1000

40. Reserves to review

Emergency- all unallocated reserves to be treated as an emergency reserve

Equipment Renewals (general)-It was agreed to increase by £2000

General reserve £2000

Play park equipment renewal £3000

Cemetery Reserve £5000

41. CIL payments- cemetery extension, replacement garages