

MinFC01Aug19

# **LITTLE PAXTON PARISH COUNCIL**

*Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG*  
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Minutes of the Full Council meeting held in the meeting room at the Village Hall at 7.30pm on Thursday 1<sup>st</sup> August 2019.

## APPROVED

Present: Cllr K. Barker, Cllr K. Bishop, Cllr P. Bishop, Cllr S. Cooper, Cllr. P. Law, Cllr J. Matheson (Chairman), Cllr N. Muhlhausen, Cllr R. Russell, Cllr S. Scotcher, Cllr L. Smith, Cllr R. Webster, Cllr M. Whale, Cllr P. Gaskin & the Clerk.

## **Agenda Items**

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**170.** Apologies for absence were received from Cllr G. Doick (work), Cllr A. Khalid (work) & Cllr S. Radley (work). The apologies were approved and accepted.

**171.** Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

Cllr M. Whale declared a disclosable pecuniary interest on Agenda item 182 as his is a member of the pension scheme.

**172.** To receive written requests for new Disclosable Pecuniary interest dispensations. None.

**173.** Public Forum. There were no members of the public present.

**174.** Report from District & County Councillors. Nil report.

**175.** The Minutes of Full Council meeting dated 18<sup>th</sup> July 2019 were approved and signed.

**176.** Matters arising from previous Minutes (No decisions). The Clerk reported 17 children attended the HDC children's activities on 31st July. The next Police Surgery is on the 9<sup>th</sup> August. The grant applications for the churchyard wall have been unsuccessful. The Legionella Risk Assessment Report has been received for the Allotments. The igloo safety surfacing has been completed.

**177.** Planning Applications received from HDC.

(i) 19/01321/HHFUL 28 Park Avenue, Little Paxton PE19 6PE- First floor side extension plus single storey front and rear extensions.

Clerk

Recommend no objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

(ii) 18/02065/FUL Land rear of 23 High Street, Little Paxton- Construction of single dwelling with parking and amenity- amended plans.

Clerk

Recommend no objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

(iii) 18/00551/FUL West Lodge, Great North Road, Little Paxton PE19 6EJ- Demolition of existing dwelling and associated outbuildings and construction of 4 x two storey dwellings. Recommend objection. Reason – detrimental

Clerk

impact to highway safety due to high density of traffic on Great North Road. The exits/entrances from the proposed dwellings go onto the Great North Road.

- 178.** Plans approved by HDC since last meeting. Information only.
- (i) 19/01027/HHFUL 14 Sweeting Avenue, Little Paxton PE19 6PX- Single storey porch and changing the cladding to the front elevation (replacing the hanging tiles).
- 179.** Village Hall Macmillan Coffee morning Saturday 28<sup>th</sup> September – it was agreed to have an information stall at the event. Cllr K Barker, Cllr K, Bishop, Cllr P. Bishop, Cllr J, Matheson, Cllr B Webster agreed to attend the event. Cllrs Barker, K&P Bishop, Matheson, Webster
- 180.** Community & Civic Awards- to receive a written report from the Working Group. Cllrs Bishop, Webster, Whale
- (i) It was agreed to defer to a future meeting. Cllr P. Bishop was nominated as a member of the advisory group.
- 181.** Paxfest & Fun Dog Show 2020. Clerk
- (i) Councillors K. Barker, K. Bishop, S. Cooper, J. Matheson, N. Muhlhausen, S. Scotcher, L. Smith were nominated as members of the Paxfest 2020 Committee.
- (ii) The Terms of Reference were adopted. Clerk
- 182.** Local Government Pension Scheme Pool Contribution Consultation (MinFC18Jul19).
- (i) It was agreed to rescind the decision agreed on 18<sup>th</sup> July Item 157 and a Special Motion was signed by seven councillors present. Clerk
- Cllr M. Whale left the meeting room at 8.20pm,
- (ii) It was agreed to comment to remain in the pool and have a fairer individual assessment of contributions. The Parish Council requests the Financial impact information is made available early i.e. prior to the Council's budget setting process (November).
- Cllr M. Whale returned to the meeting room at 8.27pm.
- 183.** HDC Polling District and Polling Places Review 2019- No comment.
- 184.** Letter from Little Paxton Cricket Club regarding QEII Playing Field usage. Clerk
- It was agreed to respond that the Cricket Club & Colts FC to resolve the issue between the Clubs. It is unacceptable to confirm that there will be no football practice on the field while cricket training/matches are in progress.
- 185.** Autumn Flower & Vegetable Show 14<sup>th</sup> September- a written report was received from the Advisory Group. Information only.
- 186.** Have a Field Day 14<sup>th</sup> September – the Clerk gave a progress report. All/Clerk
- (i) Councillors to advise the Clerk if they are available to help at the event.
- 187.** The Financial Forecast including Precept calculations for 2019- 2024 was adopted. Clerk
- 188.** The Financial statements month 4 15<sup>th</sup> July 2019 were received. Information only.
- 189.** The Profile budget for Quarter 1- 1<sup>st</sup> April – 30<sup>th</sup> June 2019 was received. Information only.
- 190.** In compliance with Financial Regulations adopted 02/05/19 (Reg 2.2) Cllr A. Khalid & Cllr P. Law has signed and initialled the Council bank reconciliations and bank statements as evidence of verification as at 15<sup>th</sup> July 2019.
- 191.** The payments for August 2019 were approved. (Bill payment BP, Direct debit DD, Cheque CHQ)

| Invoice   | Budget heading/<br>Cost Centre  | Tran          | Net      | VAT     | Amount   |
|---|---|---------------|----------|---------|----------|
| Salaries July19 – two employees BP  | Salaries*1  | 3588/<br>3589 | £3268.12 | £0.00   | £3268.12 |
| HM Customs- PAYE/NI July19 - BP   | Salaries*1  | 3590          | £1106.42 | £0.00   | £1106.42 |
| CCC Pensions July19 contributions BP  | Salaries*2  | 3591          | £1832.39 | £0.00   | £1831.39 |
| Mrs. J Gellatly- Clerks Expenses July 19 BP   | Salaries*1  | 3592          | £25.00   | £0.00   | £25.00   |
| Little Paxton Village Hall Committee -Village Hall Meeting room hire5th & 19th September - BP | Meeting room hire*3   | 3593          | £48.00   | £0.00   | £48.00   |
| Hugh Harris T/A Fresh Air Fitness- spare parts- BP  | Maintenance & Equipment hire.*4   | 3594          | £13.30   | £2.66   | £15.96   |
| Rob Fletcher Land Based Training & Assessments Ltd – Ride on Mower Training- BP               | Training*5<br>Invoice no.2981<br>Invoice date<br>19/07/19                   | 3595          | £300.00  | £60.00  | £360.00  |
| Legionella Control – Allotments Risk Assessment- BP   | Allotments- Legionella *6*7   | 3596          | £125.00  | £25.00  | £150.00  |
| Hire or Buy Group Ltd- Maintenance materials- BP  | Maintenance & Equipment hire*4  | 3597          | £47.90   | £2.92   | 50.82    |
| AmeyCespa (East) Ltd- waste collection 4th & 11th July BP                                     | Waste collection*8  | 3598          | £30.60   | £18.04  | £36.72   |
| Little Paxton Colts FC- Return traffic cones deposit – Chq s/n 012573                         | General Reserve*4   | 3599          | £50.00   | £0.00   | £50.00   |
| Little Paxton Village Hall- additional hall hire- Autumn Show 14 Sept- BP                     | Meeting room hire*3   | 3600          | £8.00    | £0.00   | £8.00    |
| BT Infinity- Broadband 1Jul19-30Sept - DD   | Office- Broadband*9   | 3601          | £96.50   | £19.30  | £115.80  |
| Eon- street lights electricity- underpayment for year DD                                      | Street lights electricity*10  | 3602          | £87.64   | £4.39   | £92.03   |
| Little Paxton Community Pavilion – meeting room hire 25th July- BP                            | Meeting room hire   | 3603          | £5.00    | £0.00   | £5.00    |
| BSG Property Services Ltd- Bollard repairs- Invoice received after agenda issued- BP          | Capital projects reserve*4<br>Invoice no. S41371<br>Invoice date<br>2507/19 | 3604          | £600.00  | £120.00 | £720.00  |
| Total   |   |               | £7612.27 | £234.27 | £7846.54 |

**192. Information**

Date of next meeting 5<sup>th</sup> & 19<sup>th</sup> September 2019.

The meeting closed at 8.45pm.

**Signed**

**Chairman**

## Powers

1. Local Government Act 1972 s 112(s).
2. Local Government Pension Regs 1997 SI 1997/1612 amended, Local Government Pension Scheme 2014.
3. Local Government Act 1972 s 134.
4. Open Spaces Act 1906 s9/10,
5. Local Government (Misc. Provisions) Act 1982 s45.
6. Small Holdings & Allotment Act 1908 s29.
7. Health & Safety at Work Act 1974.
8. Litter Act 1983 s5 & 6.
9. Local Government Act 1972 s3.
10. Parish Councils Act 1957 s3.