

LITTLE PAXTON PARISH COUNCIL

Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG

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Minutes of the Full Council meeting held at 7.00pm on Thursday 2nd February 2023 in the meeting room at Little Paxton Village Hall.

APPROVED

Present: Cllr K. Bishop (Chairman), Cllr P. Bishop, Cllr L. Evans, Cllr G. Holsgrove, Cllr P. Law, Cllr J. Matheson, Cllr N. Muhlhausen, Cllr J. Turner, Cllr B. Webster, Cllr M. Whale & the Clerk, Mrs J Gellatly.

AGENDA

P W R ACTION

416. Apologies for absence were received from Cllr S. Bell (work) & Cllr S. Radley (work). The apologies were accepted and approved. There were no apologies received from Cllr J. Abbott.

417. Members' declaration of Disclosable Pecuniary Interests & Other Registerable Interests for items on the Agenda. None.

418. To receive written requests for new Disclosable Pecuniary Interest dispensations. None.

419. Public Forum. There was one member of the public present.

420. Report from District & County Councillors. No report.

421. The Minutes of Full Council meeting dated 19th January 2023 were approved and signed.

422. Matters arising from previous Minutes (No decisions). The Clerk reported that the bands for the Summer Bands in the Park have been booked.

423. Planning applications received from HDC since last meeting.

(i) 23/00061/HHFUL 11 Boardman Close, Little Paxton PE19 6NF- Demolish conservatory and erect a single storey rear & side extension. Recommend objection on the grounds of overbearing impact on the neighbouring property and loss of light.

424. Planning applications approved by HDC since last meeting.

(i) 22/02281/TREE 21 Bydand Lane, Little Paxton PE19 6ES- T1 Norway Maple- reduction in the size of the crown by 2.4m to 3m and removal of limb to prevent wind damage.

(ii) 22/02319/TREE Beech House, Bydand Lane, Little Paxton PE19 6ES -T1 Copper Beech Reduce crown by 10% to reduce wind resistance and remove dying branches where necessary . This is regular maintenance to protect this tree which has a hollow trunk from potential storm damage as per May 2007 and 2013. T2 Copper Beech Historic storm damage resulting in the loss of the main leader leaving a side lateral to take on dominance. The intention is to reduce the dominance of the western aspect and remove a damaged lower limb. Reduce crown by 10% but preserve where possible the wisteria climbing throughout the canopy T3 Silver Birch Reduce the crown by 10% Necessary maintenance to contain tree to a sensible size as situated on the boundary of our property between ourselves and a neighbouring property.

Clerk

425. To agree format of Annual Parish meeting on 20th April 2023. It was agreed to invite Aggregate Industries Ltd to make a presentation at the Annual Parish Meeting. Clerk

426. To agree to appoint Playdale Playgrounds to replace the climbing net at the multi play unit at Samuel Jones Crescent children's play park. No action- agenda item withdrawn.

(i) To agree Samuel Jones Crescent play park Reserve as the source of funds. No action- agenda item withdrawn.

427. To review, amend & adopt the Tree Assessment Policy. Clerk

(i) It was agreed to increase item 7 to £1000 (Financial Regulations 4.1). It was agreed to amend item 8- 'After severe weather, as deemed by the Clerk & Tree assessor, all trees to be checked'.

The amended Tree Assessment Policy was adopted.

428. The Working from Home Policy was adopted. Clerk

429. Huntingdonshire District Council Shared Prosperity Fund- the Clerk gave a verbal report. Clerk

(i) Agenda item for the next meeting.

It is hereby resolved in accordance with section 1(2) of the Public Bodies (admission of Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of confidential nature of the business to be transacted at Agenda Item 430 It is advisable in the public interest that the Public & Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

The press & public left the meeting room at 7.18pm.

430. Little Paxton Cemetery Extension – the Clerk gave a verbal report. Clerk

(i) It was agreed Business Finance Advisory Group to review the project and make recommendations to Full Council. Clerk

The Clerk to contact Council's Solicitors regarding clarification of timescale to relocate the agricultural track.

The press & public returned to the meeting at 7.37pm.

431. The financial statements as at 13th January 2032 Month 10 were received.

432. The Budget Financial Statement for Quarter 3 (1st April 2022- 31st December 2022) was received. Information only.

433. In compliance with Financial Regulations adopted 12/05/22 (Reg 2.2) Cllr P. Law & Cllr N Muhlhausen has signed and initialled the Council bank reconciliations and bank statements as evidence of verification as at 13th January 2023. Information only.

434. The payments for February 2023 were approved (Bill payment BP, Direct debit DD, Cheque CHQ)

<i>Invoice</i>	<i>Budget heading/ Cost Centre</i>	<i>Tran</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Cambridgeshire County Council - Local Highway Improvement Scheme (Parking restriction Great North Road) 2021/2022 MinFC05Aug21 BP	Capital Projects*1	5063	£202.47	£0.00	£202.47
St Neots Town Council- holiday cover & cemetery	Salaries*2 Cemetery Maintenance*3	5064	£185.00	£37.00	£222.00

water tank replenishment BP					
St Neots Town Council Farmers Market pitch fee 24June23-BP	Paxfest*4	5065	£25.00	£0.00	£25.00
St Neots Town Council Farmers Market pitch fee 26Aug23-BP	Autumn Show*4	5066	£25.00	£0.00	£25.00
BT Business-broadband bundle 1Jan-23-31Mar23 DD	Office- Broadband*5	5067	£114.63	£22.93	£137.56
BT Business- Mobile Broadband 18Jan23-17Feb23 DD	Office- Broadband*5	5068	£6.39	£1.28	£7.67
Mr. M Keating- Refund rent overpayment & gate key deposit	Allotment Expenses*6 Return allotment gate key*6	5069	£12.75	£0.00	£12.75
Salaries Jan 23– two employees BP	Salaries*2	5070 / 5071	£3,984.65	£0.00	£3,984.65
HM Customs-PAYE/NI Jan 23 BP	Salaries*2	5072	£1,430.40	£0.00	£1,430.40
CCC Pensions-Pension contributions Jan 23 BP	Salaries*7	5073	£1,453.75	£0.00	£1,453.75
Mrs J. Gellatly-Clerks Expenses Jan 23 BP	Office- home working allowance*2	5074	£26.00	£0.00	£26.00
Maskearaid Ltd-Maintenance materials- Invoice received after agenda issued BP	Maintenance & Equipment Hire*8	5075	£52.92	£10.58	£63.50
The Hub- Meeting room hire 11/02/23 Community Led Plan Invoice received after agenda issued BP	Meeting room hire*9	5076	£42.00	£0.00	£42.00
Total for February 2023			£7,560.96	£71.79	£7,632.75

435. Date of next meeting Thursday 9th February 2023 7pm- Little Paxton Village Hall meeting room.
Meeting closed at 7.47 pm.

Signed

Chairman

Powers

1. Local Government & Rating Act 1972 S144, Highways Act 1980 Part XIII,
2. Local Government Act 1972 s 112(s).
3. Local Government Act 1972 s215(1).
4. Local Government Act 1972 s 145.
5. Local Government Act 1972 s111.

6. Small Holdings & Allotment Act 1908 s29.
7. Local Government Pension Regs 1997 SI 1997/1612 amended, Local Government Pension Scheme 2014.
8. Open Spaces Act 1906 s 9 & 10.
9. Local Government Act 1972 s 134