

MinFC04Jul19

# **LITTLE PAXTON PARISH COUNCIL**

*Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG*

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Minutes of the Full Council meeting held in the meeting room at the Village Hall at 7.30pm on Thursday 4<sup>th</sup> July 2019.

## APPROVED

Present: Cllr K. Barker, Cllr K. Bishop, Cllr P. Bishop, Cllr S. Cooper, Cllr G. Doick, Cllr A. Khalid, Cllr. P. Law, Cllr J. Matheson (Chairman), Cllr N. Muhlhausen, Cllr L. Smith, Cllr R. Webster, Cllr Whale & the Clerk.

## Agenda Items

**P** Action  
**w**  
**r**

**127.** Apologies for absence were received from Cllr S. Radley (work), Cllr R. Russell (illness), Cllr S. Scotcher (work) & Cllr K. Prentice. The apologies were approved and accepted.

**128.** Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda. None.

**129.** To receive written requests for new Disclosable Pecuniary interest dispensations. None.

**130.** Public Forum. There were no members of the public present.

**131.** Report from District & County Councillors. None.

**132.** The Minutes of Full Council meeting dated 20<sup>th</sup> June 2019 were approved and signed.

**133.** The Minutes of the Paxfest Committee meeting dated 1<sup>st</sup> July 2019 were approved and signed. The Full Council noted the Paxfest Minutes were approved.

**134.** Matters arising from previous Minutes (No decisions). None.

**135.** Planning Applications received from HDC.

Cllr G. Doick arrived at 7.34pm.

Clerk

(i) 19/01148/HHFUL 40 Mill Lane, Little Paxton PE19 6LS- Erection of shed and greenhouse. No objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

Clerk

(ii) 19/01211/HHFUL 45 Park Avenue, Little Paxton PE19 6PD- Proposed single storey side extension and rear conservatory. No objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

Clerk

(iii) 19/01222/HHFUL 1 Bloomfield Close Little Paxton St Neots PE19 6JL- Proposed replacement boundary treatment to Great North Road. No objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

**136.** Plans approved by HDC since last meeting. Information only.

(i) 19/00707/FUL 46 High Street, Little Paxton PE19 6EY- Proposed single storey extension to the rear and widen existing highway access.

**137.** Community Achievers Awards- Cllr M. Whale gave a verbal report.

Cllr B.  
Webster/  
Cllr M.  
Whale

(i) It was agreed to set up a working party to prepare guidelines for a Community Achievers Awards for Full Council approval.

Cllr B. Webster & Cllr M. Whale were nominated as members of the working party.

**138.** The Social Media and Electronic Communication Policy was adopted. Clerk

**139.** Cllr, J Matheson, Village Hall representative, gave a verbal report.

**140.** To approve the Business Plan for 2019-2024. It was agreed to amend April 2020/March 2021 Major maintenance wet pour replacement- slide. Clerk

The amended Business Plan was adopted.

**141.** CAPALC Sharing the Vision Conference- Cllr J Matheson gave a verbal report.

**142.** The Annual Report for 2018-2019 was adopted. Clerk

**143.** To receive the financial statements as at 14<sup>th</sup> June 2019- Month 3. Information only.

**144.** In compliance with Financial Regulations adopted 02/05/19 (Reg 2.2) Cllr A. Khalid & Cllr P. Law has signed and initialled the Council bank reconciliations and bank statements as evidence of verification as at 14<sup>th</sup> June 2019.

**145.** To payments for July 2019 were approved. (Bill payment BP, Direct debit DD, Cheque CHQ).

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Amount
Prosis Print Management Ltd – Paxfest flyers/posters- BP	Paxfest*1	3530	£143.50	£0.00	£143.50
BT Infinity- BT Broadband 1May-31Jul DD	Office Broadband*2	3531	£57.30	£11.46	£68.76
Salaries June19 – two employees BP	Salaries*3	3532 /3533	£3268.32	£0.00	£3268.32
HM Customs- PAYE/NI June19 - BP	Salaries*3	3534	£1106.22	£0.00	£1106.22
CCC Pensions June19 contributions BP	Salaries*4	3535	£1831.39	£0.00	£1831.39
Mrs. J Gellatly- Clerks Expenses June19 BP	Salaries*3	3536	£25.00	£0.00	£25.00
Little Paxton Village Hall Committee -Village Hall Meeting room hire 1 <sup>st</sup> Aug - BP	Meeting room hire*5	3537	£24.00	£0.00	£24.00
Little Paxton Village Hall Committee -Village Hall Meeting room hire CLP 18 <sup>th</sup> Sept - BP	Meeting room hire*5	3538	£8.00	£0.00	£8.00
Little Paxton Village Hall- floodlight electricity 12 Feb19-7May19 - BP	Floodlights electricity*6	3539	£74.47	£0.00	£74.47
Little Paxton Village Hall- Community Pavilion electricity 12 Feb19-7May19 - BP	Pavilion electricity*6	3540	£99.13	£0.00	£99.13
Hire or Buy Group Ltd- Maintenance materials- BP	Equipment Maintenance & Hire*7	3541	£45.60	£2.28	£47.88
AmeyCespa (East) Ltd- Waste collection- 28May-13Jun- BP	Waste collection*8	3542	£31.00	£6.20	£37.20
Little Paxton PCC-	Newsletter	3543	£75.00	£0.00	£75.00

Village Views delivery-Summer 19- BP	delivery*9				
Lonsdale Direct Solutions Ltd-Village Views Summer 19- BP	Newsletter printing*9 Invoice No. Invoice date	3544	£545.00	£0.00	£545.00
CAPALC- Share Vision Conference- BP	Training*10	3545	£100.00	£50.00	£100.00
Little Paxton Community Pavilion – Paxfest Hire BP	Paxfest*1	3546	£25.00	£0.00	£25.00
Ambtrans-Medics4Events – Paxfest BP	Paxfest*1	3547	£250.00	£0.00	£250.00
Cambridgeshire Caledonian Pipe Band Paxfest BP	Paxfest*1 Invoice No.2019-01 Invoice date 27/02/19	3548	£400.00	£0.00	£400.00
Royston Town Band Paxfest BP	Paxfest*1 Invoice date 13/11/18	3549	£300.00	£0.00	£300.00
South East Donkeys Paxfest BP	Paxfest*1 Invoice no. 190713littlepaxton Invoice date 07/11/18	3550	£300.00	£0.00	£300.00
Crafty Parties- face painter Paxfest BP	Paxfest*1	3551	£138.25	£0.00	£138.25
Ark Farm- Paxfest BP	Paxfest*1 Invoice No.AFL18266 Invoice date 04/06/19	3552	£581.25	£116.25	£697.50
Mr Marvel- Paxfest chqs/n010130	Paxfest*1	3553	£125.00	£0.00	£125.00
Wildlife Displays BP	Paxfest Invoice No.673 Invoice date 04/06/19	3554	£300.00	£0.00	£300.00
Porterhouse Jazz 6- chqs/n 010131 cash	Paxfest*1	3555	£470.00	£0.00	£470.00
Cash for floats- chqs/n 010132	Paxfest*1	3556	£190.00	£0.00	£190.00
Redshoes Accounting Services- Payroll processing- Invoice received after Agenda issued- BP	Payroll processing*2	3557	£48.00	£9.60	£57.60
Arthur Ibbett Ltd- Tractor servicing Invoice received after Agenda issued BP	Tractor Costs*7 Invoice No.154585 Invoice date 30/06/19	3558	£432.11	£86.43	£518.54
Arthur Ibbett Ltd- Maintenance materials Invoice received after Agenda issued BP	Equipment Maintenance & Hire*7	3559	£139.66	£27.93	£167.59
Endersby Awards-Dog Show trophy- Invoice received after Agenda issued BP	Paxfest*1	3560	£16.00	£0.00	£16.00
Total			£11,096.65	£263.89	£11,360.54

**146. Information**

Date of next meeting 18<sup>th</sup> July 2019.

Meeting closed at 8.00pm.

**Signed**

**Chairman**

#### Powers

1. Local Government Act 1972 s 145.
2. Local Government Act 1972 s111.
3. Local Government Act 1972 s 112(s).
4. Local Government Pension Regs 1997 SI 1997/1612 amended, Local Government Pension Scheme 2014.
5. Local Government Act 1972 s 134.
6. Local Government (Misc. provisions) Act 1976 s.19.
7. Open Spaces Act 1906 s9/10.
8. Litter Act 1983 s5 & 6.
9. Local Government Act 1972 s142.
10. Local Government (Misc. Provisions) Act 1982 s45.