

MinFC04Feb2021

LITTLE PAXTON PARISH COUNCIL

Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG

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Minutes of the Full Council virtual Zoom meeting held at 7.30pm on Thursday 11th February 2021.

APPROVED

Present: Cllr J. Matheson (Chairman), Cllr. J. Abbott, Cllr K. Barker, Cllr S. Bell, Cllr K. Bishop, Cllr P. Bishop, Cllr L. Evans, Cllr G. Holsgrove, Cllr P. Law, Cllr N. Muhlhausen, Cllr S. Radley, Cllr D. Smith, Cllr M. Whale & the Clerk.

Agenda Items

**P Action
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1086. Apologies for absence. None. Cllr B. Webster was unable to join the meeting due IT issues.

1087. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

Cllr P. Law declared a non statutory disclosable interest on Agenda item 1099 (iii) as she is a member of Kingfisher Church.

Cllr M. Whale declared a non statutory disclosable interest on Agenda item 1099 (ii) as he is Chairman of Village Hall Management Committee.

1088. To receive written requests for new Disclosable Pecuniary interest dispensations. None.

1089. Public Forum. There were no members of the public present.

1090. Report from District & County Councillors. No Report.

1091. The Minutes of Full Council meeting dated 4th February 2021 were approved and will be signed after the meeting.

1092. Matters arising from previous Minutes (No decisions). The Clerk reported that Mill Lane bridge closure due to flooding will be an agenda item for the next meeting.

1093 Coronavirus Parish Council Business Continuity Plan.

(i) It was agreed to create an advisory group to make a recommendation to Full Council, a plan for the safe return to face to face meetings.

Cllr K. Bishop, Cllr J. Matheson, Cllr N. Muhlhausen & the Clerk were nominated as members of the advisory.

Cllrs Bishop,
Matheson,
Muhlhausen
& Clerk

1094. Planning Applications approved by HDC since last meeting. Information only.

(i) 02/02069/HHFUL 6 Lodge Drive, Little Paxton PE19 6FB- Proposed single storey extension to rear.

(ii) 20/02329/S73 Indah Sayang, Mill Lane, Little Paxton PE19 6LP- Variation of condition 1 (plans) 19/00874/FUL for alterations to the layout internally to use the loft space as bedroom 2 and alterations to positions of roof lights and removal of triangular window and the introduction of one first floor window to the south eastern elevation.

1095. Local Highway Improvement Scheme 2021/2022.

(i) (ii) To agree response to CCC LHI feasibility study.

Clerk

It was agreed to respond that double lines will provide a deterrent for parking on the Great North Road and suggest not having vehicles loading & unloading as this creates further hazards. Double yellow lines to be on both sides of the road.

1096. The Records Management Policy was adopted. Clerk

1097. To review, amend & adopt Records Management Retention Schedule.

It was agreed to add Memorial Safety Testing Records to be retained permanently for health & safety reasons. Clerk

The amended Records Management Retention Schedule was adopted.

1098. The Race Equality Policy was adopted.

1099. Bands in the Park- a written report was received from the Advisory Group.

(i) It was agreed to organise two Bands in the Park on the QEII Playing Field on Saturday afternoons for 2021. Clerk

Cllr M. Whale left the meeting room at 7.53pm.

(ii) It was agreed to book the village hall (main hall & meeting room) for 24th July & 21st August for the events. Clerk

Cllr M. Whale returned to the meeting room at 7.54pm. Cllr P. Law left the meeting room at 7.54pm.

(iii) It was agreed to invite Friends of Paxton Pits Nature Reserve & Kingfisher Church to provide the refreshments. Clerk

Cllr P. Law returned to the meeting room at 7.56pm.

(iv) It was agreed the wet weather plan is for the weather to be reviewed on the Thursday before the event and if there is inclement weather forecast, the band to be cancelled. Clerk

(v) To agree to consider purchasing a small PA system and explore options to borrow a PA system for the afternoons. Clerk

It was agreed to borrow or hire a PA system, if the band is unable to bring their own. It was agreed to consider purchasing a PA system at a later date. Clerk

(vi) It was agreed for the events to promoted locally.

1100. To approve payments February 2021.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
BT Cloud phone- Cloudphone1-31Jan21- DD	Office- Cloud phone*1	4167	£21.50	£4.30	£25.80
CAPALC- Clerks Training 9Feb- BP	Training*2	4168	£30.00	£0.00	£30.00
SSE Southern Electric – Street lights electricity- site ref 221795338 DD	Streetlight electricity *3	4169	£11.14	£0.55	£11.69
SSE Southern Electric – Street lights electricity- site ref 521801214 DD	Streetlight electricity *3	4170	£11.28	£0.56	£11.84
SSE Southern Electric – Street lights electricity- site ref 771789787 DD	Streetlight electricity *3	4171	£125.98	£6.29	£132.27
St.Neots Town Council- cemetery water tank replenishment & holiday cover- Invoice received after agenda issued	Cemetery Maintenance*4 Salaries*5	4172	£111.00	£22.20	£133.20

SLCC Enterprises- Clerks Training seminar- - Invoice received after agenda issued	Training*2	4173	£45.00	£9.00	£54.00
Viking- Stationery- HP toner & envelopes- Invoice received after agenda issued	Stationery*1	4174	£143.24	£28.65	£171.89
Total			£499.14	£71.55	£570.69

1101. Information

Date of next meeting Thursday 4th & 18th March 2021 at 7.30pm.

Meeting closed at 8.07pm.

Signed _____ **Chairman**

Powers

1. Local Government Act 1972 s111.
2. Local Government (Misc. Provisions) Act 1982 s45.
3. Parish Councils Act 1957 s3.
4. Local Government Act 1972 s215(1).
5. Local Government Act 1972 s 112(s).