

MinFC15Oct2020

LITTLE PAXTON PARISH COUNCIL

Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG

Telephone: 01480 470193 E-mail: clerk@littlepaxtonparishcouncil.gov.uk

www.littlepaxtonparishcouncil.gov.uk

Minutes of the Full Council virtual Zoom meeting held at 7.30pm on Thursday 15th October 2020.

APPROVED

Present: Cllr J. Matheson (Chairman), Cllr K. Barker, Cllr S. Bell, Cllr K. Bishop, Cllr P. Bishop, Cllr G. Doick, Cllr G. Holsgrove, Cllr P. Law, Cllr N. Muhlhausen, Cllr S. Scotcher, Cllr D. Smith, Cllr B. Webster, Cllr M. Whale, Cllr B. Chapman & the Clerk.

Agenda Items

**P Action
w
r**

875. No apologies for absence were received from Cllr S. Radley.

876. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda.

Cllr D. Smith declared a disclosable pecuniary interest on Agenda item 890 as he resides in St. James Road.

Cllr B. Webster declared a disclosable pecuniary interest on Agenda item 890 as he resides in Lakefield Avenue.

Cllr J. Matheson declared a non statutory disclosable interest on Agenda item 894 as she is a member of St. James Church PCC.

877. To receive written requests for new Disclosable Pecuniary interest dispensations. None.

878. Public Forum. There were two members of the public present.

879. Report from District & County Councillors. Cllr B. Chapman gave a verbal report.

880. The Minutes of Full Council meeting dated 1st October 2020 were approved will be signed at the next face to face meeting.

881. The Minutes of Paxfest meeting dated 30th September 2020 were approved will be signed at the next face to face meeting. The Full Council noted the approval of the Paxfest Committee Meeting Minutes.

882. Matters arising from previous Minutes (No decisions).

The Clerk reported the work on the Community Garden has started. Poppies will be attached to lamp posts on Gordon Road. There has been a positive response for the Switch on Christmas Lights for 5th December.

883. Coronavirus Parish Council Business Continuity Plan.

(i) No action required.

884. Planning applications received from HDC.

(i) 20/01207/HHFUL 20 Bydand Lane, Little Paxton PE19 6ES- Single storey rear and side extension. Recommend no objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties, subject to the protection of the trees i.e. protective fencing and ground protection as per the arboricultural report.

Clerk

885. Planning applications approved by HDC since last meeting. Information only.

(i) 19/02597/FUL Huntree Fencing, Great North Road, Little Paxton PE19 6EH- Proposed rear two storey extension.

(ii) 20/01200/FUL Land at 11 and 13 Park Crescent, Little Paxton – The erection of a new house.

886. Request for support from Waterside Green Energy Ltd for feasibility studies for Hydro Power Generation at Little Paxton weir. Clerk

(i) It was agreed to provide a letter of support for a feasibility study for the Hydro Power Generation at Little Paxton weir.

887. Donation request from 1st Little Paxton Scout Group. Clerk
A £500 S137 donation was agreed to assist with COVID 19 measures to re-open the Scout Hut.

S137 Donations Reserve was agreed as the source of funds. Clerk

888. Planning review Future white paper consultation- the working party presented a written report.

(i) The comments recommended by the working party were agreed- see attached. Clerk

Cllr S. Scotcher left the meeting at 8.20pm due technology issues.

889. Aggregate Industries Liaison meeting- Cllr P. Bishop gave a verbal report. Clerk

(i) It was agreed to contact HDC to raise concerns about possible increased traffic through the village to the Nature Reserve, the car parking plans for the Reserve's extension and the use of the private haulage road for access.

890. Flash flooding /drains & gullies in Little Paxton-Cllr B. Webster gave a verbal report.

(i) No further action.

Cllr S. Scotcher re-joined the meeting at 8.36pm.

891. Bulb planting on the QEII Playing Field.

(i) It was agreed to rescind the decision agreed on 6th August 2020 Agenda item 777 and a Special Motion was signed by six Councillors.

(ii) It was agreed to plant Spring bulbs around the QEII Playing Field boundary in October/November 2020 and annually thereafter. A budget of £50 was agreed. Clerk
Clerk

(iii) It was agreed to vire £50 from the unused Newsletter delivery budget to the Maintenance budget. Clerk

892. Village Views magazine- the Clerk gave a verbal report. Clerk

(i) It was agreed to advertise for new volunteer editors for the Village Views magazine.

893. It was agreed to organise an Autumn Flower & Vegetable Show & Beer Festival 2021.

(i) It was agreed to set up an advisory group to organise the event. Clerk

(ii) Cllr K. Bishop, Cllr B. Bishop, Cllr J. Matheson, Cllr S. Scotcher, Cllr B. Webster & the Clerk were nominated as members of the Advisory Group. Clerk

(iii) The Advisory Group's Terms of Reference were agreed as follows: Clerk

The Advisory Group will comprise such number of Members as shall be determined by the Council and may include additional members from Village Groups & Organisations and residents.

Quorum - 3, unless otherwise determined by the council.

Terms of Reference:

(a) The aim of the Advisory is to organise Autumn Flower & Vegetable Show.

(b) To prepare a budget for the event.

(c) To ensure Risk Assessments are completed for the event.

(d) To ensure all necessary insurances are in place prior to event.

(e) To ensure the event is widely advertised.

(f) Communications by members of the Advisory to be by email where necessary.

(g) The Advisory Group has no spending powers.

894. Invitation from St. James Church to display a Christmas Tree in the Churchyard on 5th December-it was agreed to display a Christmas Tree in the Churchyard. Clerk

895. The Equal Opportunities Policy was adopted. Clerk

896. To review, amend & adopt the Operation London Bridge Plan. It was agreed to amend item 6 to the following- Clerk

‘Council meetings to be postponed

All other major Council events including Children’s activities to be postponed.

If death announced at a major event- National Anthem to be played and a two minute silence observed.

If a major Council event is held between date of death and Royal Funeral-event to go ahead as planned. The event may be cancelled at short notice.

If a Council major event is on date of Royal Funeral- the major event to be cancelled’.

It was agreed to add ‘ Due to COVID 19 regulations, changes may be made at short notice’. Clerk

The amended Plan was agreed. Clerk

897. To receive the Financial statements as at 15th September 2020. Information only.

898. It was agreed to create a Reserve for the Community Garden project. Clerk

899. To review and agree revised financial contributions to the Community Pavilion for the water supply to the Council garage- the Clerk gave a verbal report.

An additional contribution of £70 was agreed. It was agreed to vire £70 from the unused Newsletter delivery budget to Garage water budget. Clerk

900. Cllr S. Scotcher & Cllr D. Smith were appointed as additional Councillor signatories for internet banking. Clerk

901. In compliance with Financial Regulations adopted 02/05/19 (Reg 2.2) Cllr P. Law & Cllr N Muhlhausen has signed and initialled the Council bank reconciliations and bank statements as evidence of verification as at 15th September 2020. Information only.

902. The payments October 2020 were approved.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO)

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Gross
AmeyCespa (East) Ltd- Waste disposal 1,7,14,21,28 Sept- BP	Waste disposal*1	4001	£79.00	£15.80	£94.80
Arthur Ibbett Ltd- Maintenance materials- BP	Maintenance & Equipment hire*2	4002	£15.23	£3.04	£18.27
Maddison Water Technology- Cemetery water pump spare parts- BP	Cemetery*3	4003	£61.17	£12.23	£73.40
Multisigns- Petanque signage- BP	Maintenance & Equipment hire*2	4004	£45.00	£9.00	£54.00
Multisigns- Repair dog signage- BP	Maintenance & Equipment hire*2	4005	£30.00	£6.00	£36.00

Playsafety Limited- Operational inspection course 5&6Oct- BP	Training *4 Invoice no. 52132 Invoice date 07/10/20	4006	£445.00	£89.00	£534.00
SSE Southern Electric – Street lights electricity- site ref 221795338 - DD	Streetlight electricity *5	4007	£11.15	£0.55	£11.70
SSE Southern Electric – Street lights electricity- site ref 521801214 - DD	Streetlight electricity*5	4008	£11.30	£0.56	£11.86
SSE Southern Electric – Street lights electricity- site ref 771789787 - DD	Streetlight electricity *5	4009	£134.07	£6.70	£140.77
BT- Cloudphone- 1- 30Sept20- DD	Office- Cloudphone*6	4010	£21.50	£4.30	£25.80
FuelGenie- fuel for machinery - DD	Maintenance & Equipment hire*2	4011	£92.99	£18.60	£111.59
2Commune- New Councillor email box- BP	Email registration*6	4012	£35.00	£7.00	£42.00
Refund allotment key deposit plots RB06/RB07 E Sirbu- BP	Refund gate key deposit *7 Refund water key deposit*7	4013 4014	£20.00	£0.00	£20.00
Refund allotment key deposit plot 013A -C Robinson BP	Refund gate key deposit *7 Refund water key deposit8&	4015 4016	£20.00	£0.00	£20.00
Bank of Scotland Charge Card Hunts DC £21.00 Paints 4U £43.95 Facebook adverts £46.65 Tesco Stores plc £58.49 Post Office Ltd £3.70 Clover Office Supplies £45.86 Roxton Garden Centre £38.92 Amazon £39.98 Mick George Ltd £234.00 - DD	Events- Autumn Show*8 Maintenance & Equipment hire*2 Advertising*6 Postages*6 Cemetery*3 Statement date 04October2020	4017/ 4025	£465.44	£67.11	£532.55
Little Paxton Village Hall- meeting room hire 13Oct- Invoice received after agenda issued- BP	Meeting room hire*9	4026	£8.00	£0.00	£8.00
Little Paxton Village Hall- meeting room hire 10Jul21 deposit for Paxfest- Invoice received after agenda issued- BP	Paxfest- Hall hire *9	4027	£50.00	£0.00	£50.00
Firesmiths- Annual fire extinguisher service Invoice received after agenda issued- BP	Office-Health & Safety*10	4028	£35.80	£7.16	£42.96
St.Neots Selfstore- External storage 21/10/20-20/11/20 - Invoice received after agenda issued- SO	External storage*6	4029	£56.00	£11.20	£67.20
St.Neots Selfstore- External storage- Invoice	External storage*6	4030	£5.60	£1.12	£6.72

received after agenda issued Payment increase- SO					
Total			£1642.25	£259.37	£1901.62

903. Information

Date of next meeting Thursday 5th & 19th November 2020 7.30pm.

Meeting closed at 9.04pm

Signed _____ **Chairman**

Powers

1. Litter Act 1983 s5 & 6.
2. Open Spaces Act c1906 s9/10.
3. Local Government Act 1972 s214(6).
4. Local Government (Misc. Provisions) Act 1982 s45.
5. Parish Councils Act 1957 s3.
6. Local Government Act 1972 s111.
7. Small Holdings & Allotment Act 1908 s29.
8. Local Government Act 1972 s 145.
9. Local Government Act 1972 s 134.
10. Health & Safety at Work Act 1974.