

LITTLE PAXTON PARISH COUNCIL

Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG
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Minutes of the Full Council meeting held at 7.00pm on Thursday 16th March 2023 in the meeting room at Little Paxton Village Hall.

APPROVED

Present: Cllr K. Bishop (Chairman), Cllr J. Abbott, Cllr P. Bishop, Cllr L. Evans, Cllr G. Holsgrove, Cllr J. Matheson, Cllr N. Muhlhausen, Cllr R. Tomlinson, Cllr B. Webster, Cllr M. Whale, Ward Cllr S. Ferguson, Ward Cllr R. Slade & the Clerk, Mrs J Gellatly.

AGENDA

P W R ACTION

478. Apologies for absence were received from Cllr S. Bell (illness), Cllr P. Law (holiday), Cllr S. Radley (work) & Cllr J. Turner (illness). The apologies were accepted and approved.

479. Members' declaration of Disclosable Pecuniary Interests & Other Registerable Interests for items on the Agenda.

Cllr L. Evans declared a disclosable pecuniary interest on Agenda item 489 as she resides close the Riversfield development.

480. To receive written requests for new Disclosable Pecuniary Interest dispensations. None.

481. Public Forum. There was one member of the public present.

482. Report from District & County Councillors. Cllr S. Ferguson gave a verbal report.

483. The Minutes of Full Council meeting dated 2nd March 2023 were approved and signed.

484. Matters arising from previous Minutes (No decisions). None.

485. Casual Vacancy

(i) Cllr R. Tomlinson was co-opted as a new member. Cllr R. Tomlinson signed his Declaration of Acceptance.

486. Planning applications received from HDC since last meeting.

(i) 23/00341/TREE 22 Lakefield Avenue, Little Paxton PE19 6NZ- T1 Ash reduce 2 low branches by 2m as it is overhanging into neighbours garden. Recommend no objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

Clerk

(ii) 22/01040/FUL Dams Watersports Ltd, Great North Road, Southoe- Retention of Aqua Park facility and associated buildings/structures and car parking. Retention of ski club buildings/structures. Retention of cabin accommodation buildings (Use Class C3), providing 2 units for staff accommodation and 3 units for holiday letting and proposed single storey extension to main cabin accommodation building. Retention of yoga hut, 4 tents, 4 storage containers, propane gas tank and wood store. Recommend no objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

Clerk

487. Planning applications approved by HDC since last meeting. Information only.

(i) 23/00061/HHFUL 11 Boardman Close, Little Paxton PE19 6NF- Demolish conservatory and erect a single storey rear & side extension.

488. Planning application withdrawn since last meeting. Information only.

(i) 22/02580/FUL- Great North Road, Little Paxton- Installation of a replacement electronic communications base station comprising non-ground intrusive slimline lattice mast, antennas, concrete blocks, steel grillage, cabin, electricity meter cabinet, fencing and ancillary development thereto. Telecommunications Mast.

Cllr L. Evans left the meeting room at 7.11pm.

489. HDC S106 Agreement Riversfield Development- to consider maintaining the green space land at Riversfield development.

Clerk

(i) It was agreed to request further information from HDC regarding if there is a time limit to use the developer's contribution, can the maintenance of the children's play park be taken on without the other open spaces, would there be an opportunity to have input with the design of the play park.

Cllr L. Evans returned to the meeting room at 7.19pm.

490. Huntingdonshire District Council Shared Prosperity (Vibrant Communities) Fund.- to consider projects for the allocated £5000 funding.

Clerk

(i) It was agreed to submit a plan for funding to hire 5-7 items including climbing wall, bouldering wall, spider mountain, caterpillar climb and mobile skate park over three weekends.

491. Little Paxton Cemetery Extension- the Clerk gave a verbal report.

(i) To agree landscaping options for the parcel of land not included within the cemetery design.

Clerk

It was agreed to level, clear the parcel of land and remove stones. The cost to be included within the £14,000 already allocated for planting (MinFC02Mar23).

(ii) It was agreed the next area to prioritise planting, to be the bulb areas i.e where the new footpaths meet the existing cemetery, near the rose garden and the areas parallel to the road. The cost to be included with the £14,000 allocation as above.

Clerk

492. To receive Financial Budget Comparison as at 15th February 2023-the Clerk reported the flood lights overspend is due to increased electricity costs.

Clerk

(i) It was agreed to vire £255 from the Flood lights maintenance budget to Flood lights electricity budget.

493. To review the Business Plan 2022/2023 performance against the Financial forecast Budget for 2022/2023- the Clerk gave a verbal report.

(i) No action required.

494. The Reserves held as at 15th February 202 were reviewed.

(i) No action required.

495. To review, amend & adopt the Reserves Policy.

(i) It was agreed to Add: Coronation Reserve-All costs associated with the Coronation event.

Clerk

The amended Reserves Policy was adopted.

496. The Risk Assessment & Management Policy was adopted.

Clerk

497. The Unacceptable Behaviour Policy was adopted.

Clerk

498. Cllr N. Muhlhausen, Village Hall Representative, gave a verbal report from the Village hall meeting held on 13th March.

499. Cllr M. Whale gave a verbal report from recent Planning training course.

500. Cllr K. Bishop gave a verbal report from the EWR Co Sandy, Tempsford & St Neots Local Representatives Group (meeting 9th March).

501. It was agreed to extend the Term Deposit £119,859.02 (maturity 20th March 2023) for a further month.

Clerk

502. In compliance with Financial Regulations adopted 12/05/22 (Reg 2.2) Cllr P. Law & Cllr N Muhlhausen has signed and initialled the Council bank reconciliations and bank statements as evidence of verification as at 15th February 2023. Information only.

503. The payments for March 2023 were approved.

(Bill payment BP, Direct debit DD, Cheque CHQ, Standing Order SO).

<i>Invoice</i>	<i>Budget heading/ Cost Centre</i>	<i>Tran</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Little Paxton Village Hall- meeting hire 2,6,9,21 Feb BP	Meeting room hire*1	5124	£81.00	£0.00	£81.00
Little Paxton Village Hall- meeting hire 20 Feb BP	Meeting room hire*1	5125	£18.00	£0.00	£18.00
SSE Southern Electric – Street lights electricity- site ref 221795338 Invoice received after agenda issued- DD	Street light electricity*2	5126	£11.14	£0.55	£11.69
SSE Southern Electric – Street lights electricity- site ref 521801214 Invoice received after agenda issued- DD	Street light electricity*2	5127	£11.28	£0.56	£11.84
SSE Southern Electric – Street lights electricity- site ref 771789787 Invoice received after agenda issued- DD	Street light electricity*2	5128	£125.98	£6.29	£132.27
BT Cloudphone- Cloudphone1-28Feb-DD	Office-Cloudphone*3	5129	£23.46	£4.69	£28.15
Playdale Playgrounds Ltd- Maintenance parts Samuel Jones Crescent play park- BP	S106 Samuel Jones Playpark Reserve*4 Invoice no. 49646 Invoice date 03/03/23	5130	£331.73	£66.35	£398.08
United Gas & Power- Village Hall Flood lights electricity 1-28Feb23 BP	Floodlights electricity*5	5131	£158.88	£7.94	£166.82
Village Hall- Pavilion electricity 1-28Feb23 BP	Pavilion electricity*5	5132	£30.87	£0.00	£30.87

Maskearaid Ltd- Maintenance materials BP	Maintenance Reserve*4	5133	£16.12	£3.22	£19.34
Restore Datashred- Confidential waste DD	Office- confidential waste*6	5134	£66.47	£13.29	£79.76
Keep Britain Tidy- Green Flag Award fee MinFC15Dec22- Invoice received after agenda issued- BP	Subscriptions*7 Invoice no.SI003689 Invoice date 10/03/23	5135	£369.00	£73.80	£442.80
St Neots SelfStore- External storage 21/03/23- 20/04/23- Invoice received after agenda issued- SO	External storage Office Reserve*3*7	5136	£125.00	£25.00	£150.00
Bank of Scotland Charge card Tesco Stores plc £8.00 Post Office Counters Ltd £4.45 Ebay £79.90 Invoice received after agenda issued- DD	Maintenance Health & Safety*8 Office-postages*3 General Reserve*4 Statement date 05/03/23	5137 / 5139	£91.01	£1.34	£92.35
Total for March 2023			£1459.94	£203/03	£1662.97

504. Correspondence.

(i) Thank you email from The Hub for the donation.

505. Date of next meeting Thursday 6th April 2023 7pm- Little Paxton Village Hall meeting room.

The meeting closed at 7.53pm.

Signed**Chairman**Powers

1. Local Government Act 1972 s 134.
2. Parish Councils Act 1957 s3.
3. Local Government Act 1972 s111.
4. Open Spaces Act 1906 s 9 & 10.
5. Local Government (Misc provisions) Act 1976 s.19.
6. Local Government Act 1972 s226(5).
7. Local Government Act 1972 s.143.
8. Health & Safety at Work Act 1974.