

MinFC018Jul19

LITTLE PAXTON PARISH COUNCIL

Clerk of the Council: Mrs J. Gellatly, 11 Hayling Avenue, Little Paxton, PE19 6HG
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Minutes of the Full Council meeting held in the meeting room at the Village Hall at 7.30pm on Thursday 18th July 2019.

APPROVED

Present: Cllr K. Barker, Cllr K. Bishop, Cllr P. Bishop, Cllr A. Khalid, Cllr. P. Law, Cllr J. Matheson (Chairman), Cllr N. Muhlhausen, Cllr S. Scotcher, Cllr L. Smith, Cllr R. Webster, Cllr M. Whale, Cllr P. Gaskin, Cllr K. Prentice & the Clerk.

Agenda Items

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147. Apologies for absence were received from Cllr S. Cooper (family), Cllr G. Doick (work), Cllr S. Radley (work) & Cllr D. Wells. The apologies were approved and accepted. There were non apologies from Cllr R. Russell.

148. Members' declaration of Disclosable & Non Disclosable Pecuniary interest for items on the Agenda. None.

149. To receive written requests for new Disclosable Pecuniary interest dispensations. None.

150. Public Forum. There were no members of the public present.

151. Report from District & County Councillors. Cllr P. Gaskin gave a verbal report.

152. The Minutes of Full Council meeting dated 4th July 2019 were approved and signed.

153. Matters arising from previous Minutes (No decisions). The Clerk reported that the cemetery and churchyard memorial safety testing has been carried out. Five memorials have failed the safety test, 304 memorials were checked.

154. Planning Applications received from HDC.

(i) 19/00991/HHFUL 10 Hall Close, Little Paxton PE19 6QS -First floor extension, rendering and cladding to the front elevation- amended plans. No objections. It was agreed that the planning application will have no detrimental impact on either the area or neighbouring properties.

Clerk

155. Cllr J. Matheson was nominated to represent the Parish Council at the HDC Development Management Panel meeting on 19th August for Planning application 19/00829/S73 The QEII Playing Field, The Rookery, Little Paxton – Variation of condition 2 for application 0803557FUL in order to extend the lighting from 9pm – 10pm.

Cllr J.
Matheson

156. Paxfest & Fun Dog Show- Cllr K. Bishop gave a verbal report.

(i) No action required.

157. Local Government Pension Scheme Pool Contribution Consultation – to agree response.

It was agreed to comment to remain in the pool and request financial impact information early, i.e. prior to the Council's budget setting (November).

Clerk

158. A428 Black Cat to Caxton Gibbett Improvement Scheme Statutory Consultation. It was agreed to not comment.

159. Improvements to the village hall compound & funding - the Clerk gave a verbal report. Clerk

(i) It was agreed to request revised quotations for the improvements including installing a gate to the compound at the front of the village hall.

160. Donation request from Little Paxton Community Pavilion. Clerk

It was agreed to respond that the Parish Council is willing to help with a contribution towards the floor repairs however is not convinced the supplier chosen is the correct one for the work. The Council requests the Pavilion Trustees to explore other options for funding and provide evidence of fund raising.

161. Local Highway Improvement Scheme 2018- Proposed zebra crossing Mill Lane- CIL Funding from HDC- the Clerk gave a verbal report. Clerk

(i) It was agreed to utilise the HDC £26,000 CIL payment for the proposed zebra crossing. It was agreed to open a Bank of Scotland term deposit with the CIL funds, maturity two months. Clerk

162. Cllr. J Matheson, Village Hall representative, gave a verbal report.

163. Financial Budget Comparison as at 14th June 2019- the Clerk reported that there will be a requirement to vire funds to the training budget in future months as training is required to be booked for the new groundsman. The training budget to be monitored meantime. Clerk

(i) It was agreed to vire £3500 from Parish Office Reserve to Salaries Reserve. The Capital Projects Reserve to be reviewed at 30th September as there are grant applications outstanding. Clerk
Clerk

164. To review Projects for 2019-2020.

(i) Proposed cemetery extension- the Clerk reported a response is outstanding from the landowner. Clerk

(ii) Repairs to the boundary wall at St. James Church- the Clerk reported two grant applications submitted have deadline of 31st August. The project to be reviewed by 30th September. Clerk

(ii) CCTV upgrade of equipment- Clerk reported the project to be reviewed by 30th September.

165. The Reserves Policy was adopted. Clerk

166. The Financial Risk Assessment was adopted. Clerk

167. To agree maturity instructions for CIL Term Deposit £59,786.58 due to mature 22nd July 2019. It was agreed to extend the Term Deposit for two months. Clerk

168. To approve payments for July 2019. (Bill payment BP, Direct debit DD, Cheque CHQ, SO Standing Order).

Invoice	Budget heading/ Cost Centre	Tran	Net	VAT	Amount
Villager Publications Ltd- July Paxfest advert- BP	Paxfest*1	3561	£165.00	£33.00	£198.00
Multisigns- safety signage MUGA goal ends- BP	Maintenance & Equipment Hire*2	3562	£93.00	£18.60	£111.60
Multisigns – Paxfest road signage- BP	Maintenance & Equipment Hire*2	3563	£50.00	£10.00	£60.00
E-on- street lights electricity- 1 st June- 1Ju19- BP	Streetlights electricity*3	3564	£201.57	£10.08	£211,65
Kask Arb UK- Annual tree survey- BP	Tree Inspection*2 Invoice No. 19_KHS19.07 Invoice date	3565	£450.00	£0.00	£450.00

	05/07/19				
Fuel Genie- Fuel for machinery- DD	Maintenance & Equipment Hire*2	3566	£37.93	£7.59	£45.52
BT Cloudphone 1-30Jun19- DD	Office- Cloudphone*4	3567	£36.25	£7.25	£43.50
Viking Direct- Stationery- BP	Office- Stationery*5	3568	£25.38	£5.08	£30.46
Hire or Buy Group Ltd- fuel for machinery	Maintenance & Equipment Hire*2	3569	£46.80	£2.34	£49.14
AmeyCespa (East)Ltd Waste collection 24Jun19- BP	Waste collection*5	3570	£15.70	£3.14	£18.84
RHS Affiliated Societies- membership for the Autumn Vegetable show- chq s/n	Office- Misc.*5	3571	£35.00	£0.00	£35.00
Tesco Stores plc- garage consumables £2.00 B&Q Ltd- Maintenance materials £29.46 Paints4U- paint for equipment £65.17 Post Office Ltd- postages £28.60 Clover Office Supplies Ltd- stationery £41.48 Borney UK Ltd- Paxfest banners £264.00 Facebook – Paxfest adverts £7.27 Bedford Timber St.Neots Ltd- tile batons £19.01 Amazon UK- stationery- £2.99 DD	Maintenance & Equipment Hire*2 Office- postages*5 Office- stationery/ Photocopying*5 Banners*1 Advertising*1 Statement date 04/07/19	3672- 3580	£389.28	£70.70	£459.98
Pet At Home- Mrs K Bishop-Paxfest prize- Invoice received after agenda issued- BP	Paxfest*1	3581	£15.00	£3.00	£18.00
St. Neots Selfstore- Storage unit 20/07/19- 19/08/19 Invoice received after agenda issued- SO	External storage*5	3582	£53.33	£10.67	£64.00
Mrs J Matheson- Paxfest prizes & Flowers Invoice received after agenda issued- BP	Paxfest*1*5	3583/ 3584	£19.97	£4.00	£23.97
Mrs J Matheson- Paxfest prizes & Flowers Invoice received after agenda issued- BP	Office- Stationery Allotment expenses*7	3585/ 3586	£5.65	£1.34	£7.99
BT Events Ltd- PA system Paxfest- Invoice received after agenda issued- BP	Paxfest*1 Invoice No. 296 Invoice date 18/07/19	3587	£500.00	£100.00	£600.00
Total			£2140.86	£286.79	£2427

169. Information

Date of next meeting 1st August & 5th September 2019.

The meeting closed at 8.30pm.

Signed

Chairman

Powers

1. Local Government Act 1972 s 145.
2. Open Spaces Act 1906 s9/10.
3. Parish Councils Act 1957 s3.
4. Local Government Act 1972 s3.
5. Local Government Act 1972 s111.
6. Litter Act 1983 s5 & 6.
7. Small Holdings & Allotment Act 1908 s29.